

**NOTICE OF OPENING N.º 299/SGA/DOFAE**

**Faculty of Sciences and Technology**

**Academic Year 2024/2025**

**2nd Cycle Course**

**2nd cycle**

**Master in Chemical Engineering**

**1. Number of places:**

1st call: 10 places

2nd call: 45 places

3rd call: 10 places + remaining places

**2. Minimum number of students for course opening:** Not applicable.

**3. Application deadlines:**

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

3rd call: 2nd to 13th September 2024

**4. Admission requirements:**

1. Applicants to the cycle of studies leading to this Master's degree must be:

- a) Holders of a Bachelor's degree or legal equivalent in Chemical Engineering, Chemical and Biochemical Engineering, Chemical and Biological Engineering, Biological Engineering, Polymers Engineering, Bioengineering, Industrial Chemistry, Chemical Technology, Petroleum Engineering, Petroleum Technologies - Refining branch, with courses organized according to the principles of the Bologna Process;
- b) Holders of a foreign undergraduate degree, in the areas referred to in a), conferred following a 1st cycle of studies organized according to the principles of the Bologna Process by a State compliant with this Process;
- c) Holders of a higher education academic degree obtained abroad that is recognized as meeting the

objectives of the degree of bachelor in one of the areas mentioned under the previous points by the Scientific Committee of FCTUC;

d) In duly justified cases, holders of a school, scientific and professional curriculum relevant for completing this cycle of studies as recognized by the Scientific Committee of FCTUC, according to criteria approved by this committee.

2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 merely provides access to the study cycle leading to the degree of master and does not confer on its holder the equivalence to the degree of bachelor or the recognition of that degree.

3 - For applicants who do not speak Portuguese, proven knowledge of the English language with a minimum level of B1 (CEFR) or equivalent is required.

### 5. Selection criteria:

Regarding access under a) to c) of point 1 of the admission conditions:

a) Assessment of the merit of applicants who are admitted under subparagraphs a) to c), (Weighting 5/6);

The evaluator evaluates the academic curriculum of the applicant, rating it on the scale of 0 to 20 according to criteria i) to iii) and their respective weightings, which are as follows:

i) Final classification of the 1st cycle course held by the applicant (60%);

ii) Vocational aptitude demonstrated by the adequacy of the objectives and contents of the previous studies to the objectives and contents of the course of application (30%);

iii) Cross-cutting skills acquired in previous studies or in an extra-curricular environment (10%).

b) Commitment to the new path. Motivation of the applicant towards the new academic path demonstrated through the motivation letter (Weighting 1/6);

Regarding access under point d) of point 1 of the admission conditions:

The evaluator evaluates the academic curriculum of the applicant, rating it on a scale of 0 to 20 according to criteria i) to iv) and their respective weightings, which are as follows:

i) Academic curriculum, considering the final classification of the course (s) held by the applicant (40%);

ii) Relevance of the course (s) held for the scientific area of the course of application (20%);

iii) Scientific curriculum in the scientific area of the study cycle in question (20%);

iv) Professional curriculum, considering the duration and nature of the professional functions performed in the scientific area of the study cycle in question (20%).

For applicants who do not speak Portuguese, proven knowledge of the English language with a minimum level of B1 (CEFR) or equivalent is required - exclusion criteria prevailing over all the previous ones.

**NOTE:** Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will

automatically become non-approved.

## **6. Required documentation:**

- Candidates from countries that do not speak Portuguese or English must provide proof of proficiency in English or Portuguese with a minimum level of B1 (CEFR) or equivalent; (MANDATORY, only for referred applicants);
- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- Official document certifying qualifications, issued by the institution awarding the degree, indicating the weighted average and the grading scale. (MANDATORY only for holders of a degree obtained abroad that does not contain the average).

**NOTE:** If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

## **7. Tuition fee:**

- National student or equivalent: 1,063,47 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

## **8. Part-time registration:** Allowed.

## **9. Assessment committee:**

- Luísa Maria Rocha Durães;
- Maria da Graça Videira de Sousa Carvalho.

#### 10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 1st March 2024.

Head of Division,