NOTICE OF OPENING N.º 335/SGA/DOFAE

Faculty of Sciences and Technology

Academic Year 2024/2025

Postgraduate Course /Course not awarding degree

Non Degree Course

Advanced course on Engineering for Intelligent Manufacturing

1. Number of places:
1st call: 8 places
2nd call: 1 + remaining places
3rd call: 1 + remaining places

2. Minimum number of students for course opening: 5

3. Application deadlines:
1st call: 1st March to 1st April 2024
2nd call: 3rd June to 15th July 2024
3rd call: 2nd to 13th September 2024

4. Admission requirements:
Applicants must have:
a) A master's degree in Mechanical Engineering, or other appropriate training, namely in other Engineering or legal equivalent;
b) A bachelor's degree in Mechanical Engineering or other appropriate training, namely in other Engineering, having a relevant academic or scientific curriculum, recognized by the scientific council of FCTUC , attesting the capacity to carry out the course;
c) An academic, scientific or professional curriculum, recognized by the scientific council of FCTUC.

5. Selection criteria:

- Curriculum evaluation, [10/10 Weighting].

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:
1- Motivation Letter; (MANDATORY);
2- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
3- Certificate from Master's degree with final course classification (Master degree diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
4- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request. (MANDATORY, unless the course of origin is taught at the University of Coimbra under the Bologna Process - after 2007/2008)).
5- Copy of identification document (MANDATORY only for foreign applicants);
6- Curriculum Vitae; (MANDATORY).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.
The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file.
Further information at:https://www.uc.pt/en/academicos/inscricoes/PIAs.

7. Tuition fee:
- 180 € (full amount)

8. Part-time registration: Not allowed.

9. Assessment committee:
- Ana Paula Bettencourt Martins Amaro;
- Marta Cristina Cardoso de Oliveira.

10. Other information:

- Applications are submitted online at: https://inforestudante.uc.pt/nonio/security/candidaturas.do.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: https://www.uc.pt/en/academicos.
- Contacts: E-mail: https://apps.uc.pt/forms/view/sga/en; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: https://www.uc.pt/en/academicos/contactos/presencial.

University of Coimbra, on 1st March 2024.

Head of Division,