

NOTICE OF OPENING N.º 338/SGA/DOFAE

Faculty of Sciences and Technology

Academic Year 2024/2025

Postgraduate Course /Course not awarding degree

Non Degree Course

Training Course - Laser Safety

1. Number of places:

1st call: 10 places

2nd call: 5 + remaining places

2. Minimum number of students for course opening: 5

3. Application deadlines:

1st call: 2nd to 31st January 2025

2nd call: 1st to 30th April 2025

4. Admission requirements:

Applicants to the Training Course - Laser Safety must be:

- a) Graduated or being first or second cycle students in Physics, Physics Engineering, Biomedical Engineering, Electrotechnical and Computer Engineering, Mechanical Engineering, Bioengineering or in similar fields;
- b) Holders of academic, scientific, or professional curriculum whose merit is recognized by the course coordination to attest the capacity to complete the course.

5. Selection criteria:

- Quality of the academic and professional course, [1/1 Weighting].

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- 1- Motivation Letter; (MANDATORY).
- 2- Certificate or Diploma proving the compliance of the admission requirements to the course or other equivalent document. A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript or diploma supplement) (MANDATORY, unless the course of origin is taught at the University of Coimbra);
- 3- Curriculum Vitae; (MANDATORY);
- 4- Document proving professional activity; (MANDATORY);
- 5- Identification document (MANDATORY only for foreign applicants).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

7. Tuition fee:

- 220.00 € (annual fee)

8. Part-time registration: Not allowed.

9. Assessment committee:

- António Miguel Lino Santos Morgado.

10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application

must be submitted in the next phase, if any.

- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.

- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.

- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 1st March 2024.

Head of Division,