

**NOTICE OF OPENING N.º 145/SGA/DOFAE**

**Faculty of Arts and Humanities**

**Academic Year 2024/2025**

**2nd Cycle Course**

**2nd cycle**

**Masters in Portuguese as a Foreign Language and Second Language**

**1. Number of places:**

1st call: 4 places

2nd call: 10 places

3rd call: 1 place + remaining places

**2. Minimum number of students for course opening: 6**

**3. Application deadlines:**

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

3rd call: 2nd to 13th September 2024

**4. Admission requirements:**

1. Eligible applicants to this 2nd cycle course must:

a) Holders of a Bachelor's degree or equivalent in Languages and Literatures;

b) Holders of a foreign higher academic degree, that was awarded after accomplishing a 1st cycle which should be structured according to the principles of the Bologna Process by a participating country;

c) Holders of a foreign academic degree that is recognized as meeting the objectives of a bachelor's degree;

d) Holders of an academic, scientific or professional CV recognized as adequate for pursuing this cycle of studies by the Scientific Committee of the Faculty of Arts of the University of Coimbra, in which applicants must obtain an evaluation of 10 points or higher.

2. The recognition referred to in the 1st paragraph only gives access to this cycle of studies and it does not grant the equivalence to a Bachelor's degree or the recognition of that degree.

3. Applicants who are non native speakers of Portuguese must hold level C1 proficiency in Portuguese (Common European Framework of Reference for Languages).

This level of proficiency will be assessed through an individual interview.

Dates for the interview:

1st phase: April 18th, 2024 at 9:00 am

2nd phase: July 26th, 2023, at 9:00 am

3rd phase: September 23th, 2023, at 9:00 am

The indicated hours are in the Portuguese timezone: GMT+0.

Jury: Professors Isabel Maria de Almeida Santos (President), Liliana Cristina Coragem Inverno e Cristina Santos Pereira Martins (Members)

## 5. Selection criteria:

a) Classification of bachelor's degree or equivalent (2/10 Weighting);

b) Curriculum vitae (4/10 Weighting):

- specifying previous training in the field of Linguistics, particularly, Portuguese Linguistics received in an academic institution;

- professional or volunteering experience in Portuguese as a second language.

c) Interview (3/10 Weighting):

Dates for the interview:

1st phase: April 18th, 2024 at 9:00 am

2nd phase: July 26th, 2023, at 9:00 am

3rd phase: September 23th, 2023, at 9:00 am

The indicated hours are in the Portuguese timezone: GMT+0.

d) Motivation of applicant (1/10 Weighting).

Regarding the access referred to in sub-paragraph d) of paragraph 1 of the conditions of admission:

The CV of applicants is rated on a scale of 0 to 20 in criteria i) to iii) and according to their respective weights:

i) Academic curriculum, considering the final classification of the degree(s) held (40%);

ii) Relevance of the degree(s) held for the scientific area of the study cycle (20%);

iii) Professional curriculum, considering the duration and nature of the professional activities performed in the scientific area of the study cycle in question (40%).

**NOTE:** Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

## 6. Required documentation:

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- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- Official document certifying qualifications, issued by the institution awarding the degree, indicating the weighted average and the grading scale. (MANDATORY only for holders of a degree obtained abroad that does not contain the average).

**NOTE:** If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

**7. Tuition fee:**

- National Student or equivalent: 1.250,00 EUR (annual fee);
- International student: 7.000,00 EUR (annual fee)

**8. Part-time registration:** Allowed in the first year only.

**9. Assessment committee:**

- Isabel Maria de Almeida Santos;
- Liliana Cristina Coragem Inverno.

**10. Other information:**

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other

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documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.

- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 26th February 2024.

Head of Division,

Ângela Mateus Ferreira