

NOTICE OF OPENING N.º 134/SGA/DOFAE

Faculty of Arts and Humanities

Academic Year 2024/2025

2nd Cycle Course

2nd cycle

Master's Degree in Classical Studies

1. Number of places:

1st call: 5 places

2nd call: 18 places

3rd call: 2 places + remaining places

2. Minimum number of students for course opening: 6

3. Application deadlines:

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

3rd call: 2nd to 13th September 2024

4. Admission requirements:

1. Applicants to this 2nd cycle course must be:

a) Holders of a BA or a legally equivalent degree in the field of Classical Studies, Literature, Languages, Philosophy, Art, History, Law and Communication;

b) Holders of a foreign higher education academic degree obtained after a first cycle of studies;

c) Holders of a foreign higher education academic degree recognized to meet the objectives of the BA degree;

d) Holders of an academic, scientific or professional CV recognized as adequate for pursuing this cycle of studies by the Scientific Committee of the Faculty of Arts of the University of Coimbra, in which applicants must obtain an evaluation of 9.5 points or higher.

2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 only provides access to the

study cycle leading to the degree of master and does not confer the equivalence to the degree of bachelor or the recognition of that degree.

5. Selection criteria:

a) Classifications obtained in the presented diplomas (6/10):

- 1) Holders of a bachelor's degree or equivalent academic degree: grade awarded in the diploma;
- 2) holders of other academic degrees: the average of the diploma minus 2 points.

b) Curriculum vitae (Weighting 3/10):

1) Scientific curriculum:

- no participation in colloquiums / congresses / conferences or other scientific events: 10 points;
- participation in colloquia / congresses / conferences or other scientific events: 14 points;
- presentation of lecture or participation as speaker in workshops or other scientific events: 16 points;
- scientific publications: 18 points;

2) Professional curriculum:

- no professional experience: 10 points;
- between 1 and 5 years of professional experience in the sectors of any of the scientific areas of the course, as well as in teaching: 16 points;
- more than 5 years of professional experience in the sectors of any of the scientific areas of the course, as well as in teaching: 18 points;
- between 1 and 5 years of professional experience in another sector: 12 points.

c) Motivation of applicant (Weighting 1/10).

- 1) Poor motivation (applicant does not recognize the added value that the training will bring): 12 points
- 2) Applicant presents a motivation in line with the competences that the course provides: 16 points;
- 3) Candidate has an excellent knowledge of the objectives and results that the training can provide and can design the contribution of the course to his future professional success: 18 points.

Regarding the access referred to in sub-paragraph d) of paragraph 1 of the conditions of admission: The CV of applicants is rated on a scale of 0 to 20 in criteria i) to iv) and according to their respective weights:

- i) Academic curriculum, considering the final classification of the degree(s) held (25%);
- ii) Relevance of the degree(s) held for the scientific area of the study cycle (25%);
- iii) Scientific curriculum, considering participation in congresses, seminars, research projects, number and scientific quality of publications (monographs, book chapters, articles in periodicals), prizes and similar awards, provided these activities are in the scientific area of the study cycle in

question (25%);

iv) Professional curriculum, considering the duration and nature of the professional activities performed in the scientific area of the study cycle in question (25%).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- Official document certifying qualifications, issued by the institution awarding the degree, indicating the weighted average and the grading scale. (MANDATORY only for holders of a degree obtained abroad that does not contain the average).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

7. Tuition fee:

- National Student or equivalent: 1,063,47 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Allowed.

9. Assessment committee:

- José Luís Lopes Brandão.

10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 26th February 2024.

Head of Division,

Ângela Mateus Ferreira