

NOTICE OF OPENING N.º 195/SGA/DOFAE

Faculty of Psychology and Education Sciences

Academic Year 2024/2025

2nd Cycle Course

2nd cycle

Master's in Special Education and Inclusive Society

1. Number of places:

1st call: 15 places

2nd call: 14 places

3rd call: 1 place + remaining places

2. Minimum number of students for course opening: 12

3. Application deadlines:

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

3rd call: 2nd to 13th September 2024

4. Admission requirements:

1- Applicants to the cycle of studies leading to the master's degree must be:

- a) Holders of a bachelor's degree or legal equivalent in educational sciences, education, teaching, psychology, special education and rehabilitation, social work, speech therapy, occupational therapy, sociology and related fields;
- b) Holders of a higher education academic degree obtained abroad awarded following a 1st cycle of studies under the principles of the Bologna Process by a State adhering to this process;
- c) Holders of a higher education academic degree obtained abroad recognised as meeting the objectives of the bachelor's degree by the Scientific Committee of the Faculty of Psychology and Educational Sciences;
- d) Holders of an academic, scientific or professional curriculum which is recognized as attesting to

the ability to carry out this cycle of studies by the Scientific Committee of the Faculty of Psychology and Educational Sciences.

2 - Acknowledgement referred to in sub-paragraphs b) to d) of paragraph 1 merely provides access to the cycle of studies leading to a master's degree and does not confer on its holder the equivalence to a bachelor's degree or accreditation of that degree.

5. Selection criteria:

- i) Academic Background, (10/20 Weighting)
 - a) Final classification of the course(s) held;
 - b) Relevance of the course(s) held for the scientific area of the study, (10/20 Weighting);
- ii) Professional Curriculum considering the relevance of professional experience to the specialisation of the master's programme, (7/20 Weighting);
- iii) Scientific CV, considering participation in congresses, seminars, research projects, number and scientific quality of publications (monographs, book chapters, articles in periodicals), awards and similar prizes, as long as these are activities in the scientific field of the study cycle in question, (3/20 Weighting).

6. Required documentation:

- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- Official document certifying qualifications, issued by the institution awarding the degree, indicating the weighted average and the grading scale. (MANDATORY only for holders of a degree obtained abroad that does not contain the average).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted

who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

7. Tuition fee:

- National Student or equivalent: 1,063,47 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Allowed.

9. Assessment committee:

- Carlos Fernando de Paulo Carona;
- Marcelino Arménio Martins Pereira;
- Maria Isabel Ferraz Festas.

10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become "Not Admitted" in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 27th February 2024.

Head of Division,

Ângela Mateus Ferreira