

NOTICE OF OPENING N.º 269/SGA/DOFAE**Faculty of Sciences and Technology****Academic Year 2024/2025****2nd Cycle Course****2nd cycle****Master in Timber Construction****1. Number of places:**

1st call: 14 places

2nd call: 10 places

3rd call: 1 place + remaining places

2. Minimum number of students for course opening: If the number of registrants (MCM 6+PGCM 23) is ≥ 10 .**3. Application deadlines:**

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

3rd call: 2nd to 13th September 2024

4. Admission requirements:

1. Applicants to the Master's Degree in Wood Construction:

a) Holders of a bachelor's degree or legal equivalent in Civil Engineering, Architecture, Forestry Engineering, or in another related scientific area, with proven professional experience of at least 5 years;

b) Holders of a higher education degree obtained abroad awarded following a 1st cycle of studies organized in accordance with the principles of the Bologna Process by a State adhering to this Process, in the areas referred to in subparagraph a);

c) Holders of a higher education degree obtained abroad, in the areas referred to in subparagraph a), which is recognized as meeting the objectives of a bachelor's degree by the Scientific Committee of

the Faculty of Science and Technology of the University of Coimbra;

d) In duly justified cases, holders of an academic, scientific, or professional curriculum considered relevant for this cycle of studies that is recognized as such by the Scientific Committee of the Faculty of Sciences and Technology of the University of Coimbra, in which applicants must obtain a curriculum assessment score equal to or higher than 10 points out of 20.

2 - The recognition referred to in subparagraphs b) to d) of paragraph 1 merely provides access to the cycle of studies leading to a master's degree and does not confer on its holder the equivalence to a bachelor's degree or the recognition of that degree.

3- In addition to the provisions of paragraph 1, a minimum of 5 years of professional experience is required, and documentation proving such professional experience must be submitted.

5. Selection criteria:

A. Quality of academic background, (8/20 Weighting);

B. Quality of professional background, (8/20 Weighting);

C. Commitment to the new course, (4/20 Weighting);

Regarding the access referred to in sub-paragraph d) of paragraph 1 of the conditions of admission: The CV of applicants is rated on a scale of 0 to 20 in criteria i) to iii) and according to their respective weights:

i) Academic curriculum, considering the final classification of the degree(s) held, (25/100 Weighting);

ii) Relevance of the degree(s) held for the scientific area of the study cycle, (35/100 Weighting);

iii) Professional curriculum, considering the duration and nature of the professional activities performed in the scientific area of the study cycle in question, (40/100 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- 1st Letter of Recommendation; (MANDATORY);

- 2nd Letter of Recommendation; (MANDATORY);

- Certificate of Bachelor's degree with final course classification (diploma). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);

- Detailed curriculum vitae with documentation proving at least 5 years of professional experience as indicated in the conditions for admission to the course; (MANDATORY);

- Identification document (MANDATORY only for foreign applicants);

- Motivation Letter; (MANDATORY);

- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request

(MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);

- Official document certifying qualifications, issued by the institution awarding the degree, indicating the weighted average and the grading scale. (MANDATORY only for holders of a degree obtained abroad that does not contain the average);
- Sworn statement concerning – Professional experience. This form should be downloaded, filled out and signed, scanned and then attached to the application; (MANDATORY).

NOTA: Sempre que os documentos acima mencionados se encontrem numa língua estrangeira que não o espanhol, francês ou inglês, deve ser apresentada a tradução para português por tradutor reconhecido pela representação diplomática portuguesa.

A entrega dos documentos originais autenticados é exigida aos candidatos colocados que realizam a matrícula e inscrição e deve ser efetuada logo que possível para completar o processo individual do estudante. Mais informação em: <https://www.uc.pt/academicos/inscricoes/PIAs>.

7. Tuition fee:

- National students or equivalent: 1,200 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

RRP (Recovery and Resilience Plan) Support to the Tuition Fee

- 50 per cent of support to the tuition fee payment, for all the national students who have been admitted/placed. Amount paid by the student: €600 per year;
- 40 per cent of support to the tuition fee payment, for all the International Students* who have been admitted/placed. Amount paid by the student: €4,200 per year.

* In accordance with the Regulation no. 1126/2022 concerning the granting of Incentives to the Empowerment of Young People and Adults within the scope of the “Living the Future Academy” Project, and for the purposes of RRP Incentive, International Students are the applicants that neither have a Portuguese NIF (Tax ID Number) nor residence in Portugal simultaneously.

8. Part-time registration: Allowed.

9. Assessment committee:

- João Henrique Jorge de Oliveira Negrão;
- Paulo Jorge Rodrigues Amado Mendes.

10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of

invalidation of application and of non-placement.

- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 29th February 2024.

Head of Division,

Ângela Mateus Ferreira