

NOTICE OF OPENING N.º 80/SGA/DOFAE

Faculty of Medicine
Academic Year 2024/2025
2nd Cycle Course

2nd cycle
Master's Degree in Occupational Health

1. Number of places:

1st call: 15 places

2nd call: 5 places + remaining places

2. Minimum number of students for course opening: 10

3. Application deadlines:

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

4. Admission requirements:

1. Applicants to the cycle of studies leading to this Master's degree must be:

- a) Holders of a bachelor's degree, integrated master's degree or equivalent in Medicine, Dentistry, Health Sciences, Nursing, Psychology, health Technologies and Engineering, Ergonomics, Occupational Health and Safety, Health and Safety technicians that have a prior bachelor's, integrated master's or master's degree or holders of a bachelor's or master's degree in other related areas considered relevant by the Scientific Committee of FMUC;
- b) Holders of a foreign academic degree following a 1st cycle of studies according to the principles of the Bologna Process by a country compliant with this process, in the areas mentioned in a);
- c) Holders of a foreign higher education degree, in the areas mentioned in a), recognized as meeting the objectives of a bachelor's degree by the Scientific Committee of FMUC.

2. The recognition referred to in sub-paragraphs b) to c) of paragraph 1 merely provides access to the study cycle leading to the degree of master and does not confer on its holder the equivalence to

the degree of bachelor or the recognition of that degree.

Notes:

- Applicants with courses awarded by countries that do not follow the Bologna Process (unless the institution of origin has a protocol with the Faculty of Medicine) must submit an authorization from the Scientific Committee of FMUC to apply for the course.
- Due to the fact that the course may not open in 2025/2026, it is recommended that the curricular part is completed by the end of the school year 2024/2025.

5. Selection criteria:

- a) Academic, scientific and professional curriculum, [5/10 Weighting];
- b) Degree's final grade or legal equivalent qualification, [5/10 Weighting].

6. Required documentation:

- Approval to apply by the Scientific Committee of the Faculty of Medicine of the University of Coimbra (MANDATORY only for applicants with courses from countries non-compliant with the Bologna Process);
- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008).

Note: To obtain the approval of the Scientific Committee of FMUC applicants need to:

- submit a request to the President of the Scientific Committee of FMUC - 15 days before the end of the application deadline - indicating personal data, academic qualifications and other elements deemed necessary, for a better assessment of the application, to the e-mail: ccientifico@fmed.uc.pt (preferably signed);
- indicate the course the applicant wishes to apply for;
- send proof of the information presented in the application (e.g.: identification document, diploma of degree, academic transcript and curriculum vitae) duly authenticated by the consulate or

embassy;

- include an academic transcript/certificate with the subjects broken down and indication of the classifications obtained in the higher education course held.

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

7. Tuition fee:

- National Student or equivalent: 1,300 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Not allowed.

9. Assessment committee:

- Anabela Mota Pinto;
- António Jorge Correia Gouveia Ferreira;
- Victor José Lopes Rodrigues.

10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at:

<https://www.uc.pt/en/academicos>.

- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 22nd February 2024.

Head of Division,

Ângela Mateus Ferreira