

**NOTICE OF OPENING N.º 229/SGA/DOFAE**

**Faculty of Sciences and Technology**

**Academic Year 2024/2025**

**3rd Cycle Course**

**3rd cycle**

**PhD in Industrial Engineering and Management**

**1. Number of places:**

1st call: 3 places

2nd call: 10 places

3rd call: 1 + remaining places

Supplemental application call: 1 + remaining places

**2. Minimum number of students for course opening:** Not applicable.

**3. Application deadlines:**

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

3rd call: 2nd to 13th September 2024

Supplemental application call: 22nd to 29th October 2024

**4. Admission requirements:**

Applicants for admission to the PhD in Industrial Engineering and Management must be:

a) A master's degree in Industrial Engineering and Management, or other appropriate training, namely in other Engineering;

b) A bachelor's degree in Mechanical Engineering, or other appropriate training, namely in other Engineering, with at least 5 years of academic training in higher education, full-time, or equivalent in the case of a degree obtained abroad;

c) An academic, scientific or professional curriculum, recognized by the FCTUC scientific council, attesting the capacity to carry out the course.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

### **5. Selection criteria:**

- 1 - Curriculum vitae, [70/100 Weighting];
- 2 - Letters of Recommendation, [15/100 Weighting];
- 3 - Motivation letter, [15/100 Weighting].

Regarding the access referred to in sub-paragraph c) of paragraph 1 of the conditions of admission the application evaluator assesses the CV of applicants and rates it on a scale of 0 to 20 following the criteria i) to iv) and their respective weights:

- i) School curriculum, considering the final classification of the course (s) taken by the applicant, [20/100 Weighting];
- ii) Relevance of the course (s) taken to the scientific area of the study cycle to which you they are applying, [30/100 Weighting];
- iii) Scientific Curriculum, considering the participation of applicants in congresses, seminars, research projects, number and scientific quality of publications (monographs, book chapters, articles in periodicals), prizes and similar elements, as long as these activities are developed in the scientific area of the study cycle in question, [30/100 Weighting];
- iv) Professional curriculum, considering the duration and nature of the professional activity in the scientific area of the study cycle in question, [20/100 Weighting].

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved

### **6. Required documentation:**

- 1- Motivation Letter; (MANDATORY);
- 2- 1st Letter of Recommendation; (MANDATORY);
- 3- 2nd Letter of Recommendation; (MANDATORY);
- 4- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- 5- Certificate from Master's degree with final course classification (Master degree diploma). A

certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the origin course is a course taught at the University of Coimbra);

6- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request.

(MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);

7- Curriculum vitae; (MANDATORY);

8- Identity Document; (Mandatory for international applicants).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

#### **7. Tuition fee:**

- 2,750€ (annual fee).

#### **8. Part-time registration:** Allowed

#### **9. Assessment committee:**

- Cristóvão Silva.

#### **10. Other information:**

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.

ADMINISTRATION

- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 27th February 2024.

Head of Division,

Ângela Mateus Ferreira