

**NOTICE OF OPENING N.º 69/SGA/DOFAE**

**Faculty of Arts and Humanities**

**Academic Year 2024/2025**

**3rd Cycle Course**

**3rd cycle**

**PhD degree in Materialities of Literature**

**1. Number of places:**

1st call: 5 places

2nd call: 4 places

3rd call: 1 + remaining places

**2. Minimum number of students for course opening: 6**

**3. Application deadlines:**

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

3rd call: 2nd to 13th September 2024

**4. Admission requirements:**

1- Applicants for admission to the PhD programme in Materialities of Literature must be:

a) Holders of a master's degree, or legal equivalent;

b) Holders of a bachelor's degree, holders of a particularly relevant academic or scientific curriculum that is recognized as attesting the capacity to complete this cycle of studies by the Academic Board of the Faculty of Arts and Humanities;

c) Holders of a school, scientific or professional curriculum that is recognized as attesting the capacity to complete this cycle of studies by the Academic Board of the Faculty of Arts and

Humanities, according to the points below. Applicants must obtain a curricular evaluation equal to or higher than 9.5 points. The application evaluator assesses the CV of applicants and rates it on a scale of 0 to 20 following the criteria i) to iv) and their respective weights:

- i) School curriculum, considering the final classification of the course (s) taken by the applicant (25%);
- ii) Relevance of the course (s) taken to the scientific area of the study cycle to which you they are applying (25%);
- iii) Scientific Curriculum, considering the participation of applicants in congresses, seminars, research projects, number and scientific quality of publications (monographs, book chapters, articles in periodicals), prizes and similar elements, as long as these activities are developed in the scientific area of the study cycle in question (25%);
- iv) Professional curriculum, considering the duration and nature of the professional activity in the scientific area of the study cycle in question (25%).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

3. Knowledge of English is also required at a level equivalent to level B2 of the Common European Framework of Reference for Languages.

### **5. Selection criteria:**

- a) Classification obtained in the presented degrees (Weighting 3/10):
  - a1) Final average of Bachelor's degree (50%);
  - a2) Final average of Master's degree (50%).

NOTE 1: In cases where the applicant competes under (b), the final grade point average of the bachelor's degree will be used as the calculation value in item a2) with a 20% penalty.

NOTE 2: In cases where the applicant competes under points b) or c) only with the curricular year of the master's degree or with a postgraduate degree, the average of the curricular year of the master's degree or postgraduate degree will be used as calculation value in with a 10% penalty.

- b) Specific qualifications relevant to the scientific scope of the course (Weighting 1/10):
  - b1) Bachelor's and Master's degree in Literary Studies or related fields - 18 points;
  - b2) Bachelor's or Master's degree in Literary Studies or related fields - 16 points;
  - b3) Bachelor's and / or Master's degree in other scientific areas - 14 points.
- c) Scientific curriculum (Weighting 1/10):

ADMINISTRATION

- c1) no papers or articles with evaluation and no participation in funded research projects - 10 points;
- c2) between 1 and 3 papers or articles with assessment or participation in funded research projects - 14 points;
- c3) between 1 and 3 papers or papers with assessment and participation in funded research projects - 16 points;
- c4) more than 3 papers or articles with assessment and participation in funded research projects - 18 points.

d) Professional curriculum (Weighting 1/10):

- d1) no professional experience - 10 points;
- d2) between 1 and 5 years of professional experience in the field of education or the arts and culture - 13 points;
- d3) more than 5 years of professional experience in the field of education or arts and culture - 14 points;
- d4) between 1 and 5 years of professional experience in another sector - 11 points.

e) Scientific merit of the applicant's preliminary project (Weighting 3/10):

- e1) Originality;
- e2) Structure of the argument;
- e3) Writing quality;
- e4) Adequacy of bibliography;
- e5) Relevance for the Doctoral Program in Literature Materialities.

NOTE: The classification of the preliminary project with a score lower than 14 points constitutes an elimination criterium.

f) Interview (Weighting 1/10):

f1) Motivation of the applicant to do advanced research, assessed in three levels:

- low - 10 points;
- medium- 14 points;
- high - 18 points;

f2) Availability of the candidate to participate in the entire program of activities organized by the Programme, assessed in three levels:

- low - 10 points;
- medium- 14 points;
- high - 18 points;

f3) Applicant's knowledge on the specific research topics of the Programme, assessed in three levels:

- low - 10 points;
- medium- 14 points;
- high - 18 points.

Note: The interview will run on a date to be scheduled, from the end of the applications to the date scheduled for the provision of the provisional list, according to the schedule to be communicated to the candidates by e-mail. In case of disability, the interview can be performed by teleconference.

Jury:

- Manuel José de Freitas Portela (President of the jury),
- Osvaldo Manuel Silvestre
- Paulo Jorge da Silva Pereira

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

## **6. Required documentation:**

- 1- Motivation Letter; (MANDATORY);
- 2- 1st Letter of Recommendation; (MANDATORY);
- 3- 2nd Letter of Recommendation; (MANDATORY);
- 4- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- 5- Certificate from Master's degree with final course classification (Master degree diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
- 6- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request. (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- 7- Curriculum Vitae; (MANDATORY);
- 8- Identity Document (MANDATORY, only for foreign applicants);
- 9- Copy of a published research article, if applicable;
- 10- Synopsis of the preliminary doctoral project (maximum of 2500 words and list with a maximum of 20 bibliographical references) - The project should fit into one of the three research lines of the Program: “Ex Machina: Inscrição e Literatura” (cf. <http://www.uc.pt/fluc/clp/inv/proj/meddig/exmach>); “Vox Media: O Som na Literatura” (cf. <http://www.uc.pt/fluc/clp/inv/proj/meddig/voxmed>); ou “ReCodex: Formas e Transformações do Livro” (cf. <http://www.uc.pt/fluc/clp/inv/proj/meddig/recod>).; (MANDATORY);
- 11- Proof of knowledge of English equivalent to at least level B2 of the Common European

Framework of Reference for Languages.; (MANDATORY);

12- Official document certifying qualifications, issued by the institution awarding the highest degree, indicating the weighted average and the grading scale. (MANDATORY only for holders of a degree obtained abroad that does not contain the average).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

**7. Tuition fee:**

- 1,417 € (annual fee).

**8. Part-time registration:** Allowed

**9. Assessment committee:**

- Manuel José de Freitas Portela.

**10. Other information:**

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.

ADMINISTRATION

- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 22nd February 2024.

Head of Division,

Ângela Mateus Ferreira