NOTICE OF OPENING N.º 59/SGA/DOFAE

Faculty of Arts and Humanities
Academic Year 2024/2025
3rd Cycle Course

3rd cycle
PhD in Information Science

1. Number of places:
1st call: 4 places
2nd call: 4 places
3rd call: 2 + remaining places

2. Minimum number of students for course opening: 6

3. Application deadlines:
1st call: 1st March to 1st April 2024
2nd call: 3rd June to 15th July 2024
3rd call: 2nd to 13th September 2024

4. Admission requirements:
1 - Applicants for admission to the PhD in Information Science must be:

a) Holders of a master's degree in Information Science or legal equivalent or holders of a master's degree in Computer Science or other areas in Social and Human Sciences;

b) Holders of a bachelor's degree, holders of a particularly relevant academic or scientific curriculum that is recognized as attesting capacity for the completion of this cycle of studies by the Academic Board of the Faculty of Arts and Humanities;

c) Holders of a school, scientific or professional curriculum that is recognized as attesting capacity

for completion of this cycle of studies by the Academic Board of the Faculty of Arts and Humanities. Applicants must obtain a curricular evaluation equal to or higher than 9.5 points.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

5. Selection criteria:
a) Classifications obtained in the diploma presented (Weighting 3/10):
a1) Final average classification of Bachelor's degree (50%);
a2) Final average classification of Master's degree (50%).

b) Relevant specific qualifications for the scientific scope of the course (Weighting 2/10):
b1) Degree and/or Master's in Information Science or related areas - 18 points;
b2) Degree and/or Master's in other areas related with Information Science - 16 points;
b2) Degree and/or Master's in other scientific areas - 12 points.

c) Scientific curriculum (Weighting 2/10):
Scientific production, particularly articles and communications in international and national congresses with peer evaluation, participation in research projects and other scientific production are valued.

d) Professional curriculum, (Weighting 2/10):
Professional experience in the subject area of the doctoral degree is valued.

e) Motivation of applicant (Weighting 1/10):
Motivation letter must demonstrate capacity to develop advanced research within the doctoral program.

Regarding the access referred to in sub-paragraph c) of paragraph 1 of the conditions of admission the application evaluator assesses the CV of applicants and rates it on a scale of 0 to 20 following the criteria i) to iv) and their respective weights:
i) School curriculum, considering the final cassification of the course (s) taken by the applicant (25%);
ii) Relevance of the course(s) taken to the scientific area of the study cycle to which you they are applying (25%);
iii) Scientific Curriculum, considering the participation of applicants in congresses, seminars,

research projects, number and scientific quality of publications (monographs, book chapters, articles in periodicals), prizes and similar elements, as long as these activities are developed in the scientific area of the study cycle in question (25%);
iv) Professional curriculum, considering the duration and nature of the professional activity in the scientific area of the study cycle in question (25%).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:
1- Motivation Letter; (MANDATORY);
2- 1st Letter of Recommendation;
3- 2nd Letter of Recommendation;
4- Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
5- Certificate from Master's degree with final course classification (Master degree diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
6- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request. (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
7- Curriculum vitae; (MANDATORY);
8- Identity Document (MANDATORY only for foreign applicants);
9- Official document certifying qualifications, issued by the institution awarding the highest degree, indicating the weighted average and the grading scale. (MANDATORY only for holders of a degree obtained abroad that does not contain the average).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.
The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file.

Further information at:https://www.uc.pt/en/academicos/inscricoes/PIAs.

7. Tuition fee:
- 1,425€ (annual fee)

8. Part-time registration: Allowed.

9. Assessment committee:
- Maria Cristina Vieira de Freitas;
- Maria Manuel Lopes de Figueiredo Costa Marques Borges.

10. Other information:
- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: https://inforestudante.uc.pt/nonio/security/candidaturas.do.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: https://www.uc.pt/en/academicos.
- Contacts: E-mail: https://apps.uc.pt/forms/view/sga/en; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: https://www.uc.pt/en/academicos/contactos/presencial.

University of Coimbra, on 21st February 2024.

Head of Division,

Ângela Mateus Ferreira