

NOTICE OF OPENING N.º 51/SGA/DOFAE

Rectorate

Academic Year 2024/2025

3rd Cycle Course

3rd cycle

PhD in Nursing

In association with: Escola Superior de Enfermagem de Coimbra

1. Number of places:

1st call: 15 places

2nd call: remaining places

2. Minimum number of students for course opening: 5

3. Application deadlines:

1st call: 1st March to 1st April 2024

2nd call: 3rd June to 15th July 2024

4. Admission requirements:

1 - Applicants to the cycle of studies leading to the degree of Doctor in Nursing must be:

- a) Holders of a master's degree in nursing or equivalent;
- b) Holders of a bachelor's degree in nursing or equivalent;
- c) Holders of a particularly relevant academic or scientific curriculum that is recognized as attesting to the ability to carry out this cycle of studies by the Scientific Committee for the Doctorate in Nursing.

2 - The recognition referred to in subparagraphs b) and c) of the previous number only allows access to the cycle of studies leading to the doctoral degree, not granting on its holder the

equivalence to a bachelor's or master's degree, or its recognition for academic or professional purposes.

5. Selection criteria:

Applicants to this study cycle are selected and ranked by the jury based on the analysis of the documents submitted upon application (AD), referred to in point 6, and on an interview (I). The final score (FS) will be expressed on a scale of 0 to 20 points.

5.1. For the document analysis of applications, the following criteria are applied, rated on a scale of 0 to 100:

- Academic qualifications (degrees obtained, adequacy and classification) – 40%;
- Scientific merit of the curriculum vitae, namely participation in research projects (in addition to academic work); scientific and technical-professional publications – 25%;
- Motivation and adequacy of research interests to the PhD – 15%;
- Professional experience proven by evidence on the CV – 10%;
- Proficiency in English – 5%;
- Continuing training relevant to the doctoral program – 5%.

5.2. In the interview, the following criteria are applied, rated on a scale of 0 to 100:

- Applicant's motivation to do advanced research
- Ability to interact and argue
- Availability of the applicant to participate in the entire plan of activities organized by the study programme
- Applicant's knowledge of the specific research topics of the study programme
- Use of scientific language
- Clarity of proposal presentation
- Ability to interact and argue.

Final formula: $FS = \frac{(AD \times 0.75) + (I \times 0.25)}{5}$

NOTES:

- Applications with a final score lower than 9.5 will be excluded.
- The interviews will take place on April 16th, 17th, 18th, and 19th of 2024, according to the schedule that will be sent to applicants by email. In case of impediment, the interview can be carried out by teleconference.
- The interview assessment jury is established in this notice of opening, providing, in case of

impediment of any member, their replacement by an element of the Scientific Committee of the Doctorate in Nursing, disclosed before the interviews.

6. Required documentation:

- 1 - Motivation Letter, in which the applicant is expected to describe: the professional and personal motivation for attending the programme; the conditions for attendance and completion of the programme; the research idea or topic they would like to explore, as well as the basic knowledge held for this purpose and the perspectives for personal and professional development it would bring them; (MANDATORY);
- 2 - 1st Letter of Recommendation; (attesting to basic competences for attending the programme); (MANDATORY);
- 3 - 2nd Letter of Recommendation;(attesting to basic competences for attending the programme); (MANDATORY);
- 4 - Certificate of Bachelor's degree with final course classification (diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- 5 - Certificate from Master's degree with final course classification (Master degree diploma). A certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript). (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
- 6- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request. (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- 7 - Evidence of additional training, knowledge of the English language, positions held, other elements mentioned in the CV or that the applicant believes may enhance the application;
- 8 - Curriculum vitae updated and structured with the following topics: identification; academic and professional qualifications; participation in research projects (in addition to academic work); scientific and technical-professional publications; professional experience; written and oral command of the English language; Other competences; (MANDATORY);
- 9 - Identity Document; (MANDATORY only for foreign applicants).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done as soon as possible in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/inscricoes/PIAs>.

7. Tuition fee:

- 2,500€ (annual fee)

8. Part-time registration: Allowed (only for Doctoral thesis)

9. Assessment committee:

- João Luís Alves Apóstolo;
- Maria Filomena Rabaça Roque Botelho;
- Maria de Lurdes Ferreira de Almeida.

10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, their application will become "Not Admitted". Then, they can move their application onto the following call for applications without any additional charges.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at the Student Hub of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos/presencial>.

University of Coimbra, on 20th February 2024.

Head of Division,

Ângela Mateus Ferreira