

NOTICE OF OPENING N.º 584_A/GA/GAI

Faculty of Medicine

Academic Year 2023/2024

Postgraduate Course /Course not awarding degree

Non Degree Course

Training Course in Active and Healthy Ageing - Guidelines for Better Management in Health and Disease

1. Number of places:

- 1st call: 100 places
- 2nd call: 1place + remaining places

2. Minimum number of students for course opening: 20

3. Application deadlines:

- 1st call: 1st August to 10th September 2023
- 20th call: 19th to 27th September 2023

4. Admission requirements:

General population, namely elderly caregivers, with preference to professionals in healthcare.

The motivation letter and the CV should explain the training and/or experience as a caregiver and other relevant elements for the application to attend the course.

For the purposes of evaluation and seriation of applications, a curricular evaluation will be carried out.

5. Selection criteria:

- Clarity of skills you want to acquire expressed in the motivation letter, [5/20 Weighting];
- Experience in Elderly Care, [6/20 Weighting];
- Objectives of knowledge transfer to practice expressed in the motivation letter, [5/20 Weighting];
- Training held in the area of health, [4/20 Weighting].

NOTE: Students who enrol and register in the course must have the original certified qualification documents in their possession.

In the case of foreign students, the documents must be certified by the Portuguese embassy or consulate in the country of origin, or through the Apostille of the Hague Convention. If the documents are not in Portuguese, Spanish, French or English, they must be translated into Portuguese by a translator recognized by the Portuguese diplomatic representation.

Documents must be scanned and submitted in the application in a legible form without erasures, accompanied by the declaration of authenticity duly filled in, signed and scanned, which is available in the online application form (InforEstudante).

6. Required documentation:

- Certificate from higher education course completed that prove the admission condition; (COMPULSORY except for UC students and ex-students);
- Copy of Identity Document(MANDATORY only for international candidates);
- Curriculum vitae; (MANDATORY);
- Declaration on honour of the veracity of documents and data submitted to the UC (document available in Inforestudante, in the application area).; (MANDATORY);
- Motivation Letter in Portuguese; (MANDATORY).

NOTE: Students who enrol and register in the course must have the original certified qualification documents in their possession.

In the case of foreign students, the documents must be certified by the Portuguese embassy or consulate in the country of origin, or through the Apostille of the Hague Convention. If the documents are not in Portuguese, Spanish, French or English, they must be translated into Portuguese by a translator recognized by the Portuguese diplomatic representation.

Documents must be scanned and submitted in the application in a legible form without erasures, accompanied by the declaration of authenticity duly filled in, signed and scanned, which is available in the online application form (InforEstudante).

7. Tuition fee:

- 80€

100% for the 50 first-placed applicants in order of ranking (final ranking list) who hold a Portuguese NIF and are resident in Portugal at the time of the course.

Any financial benefits that may be awarded under the PRR are conditional on candidates holding a Portuguese NIF and residing in Portugal at the time of the course.

The right to the incentive is lost by the trainee who does not obtain approval for non-attendance of the training (Article 5, no. 2 of the Regulation no. 1126/2022).

8. Part-time registration: Not allowed.

9. Assessment committee:

- Anabela Mota Pinto.

10. Other information:

- Submission of applications: online on the website

<https://inforestudante.uc.pt/nonio/security/candidaturas.do>;

- More information through the form <http://www.ed.uc.pt/educ/contactos?action=add>, or by e-mail at info.uc_d@uc.pt.

- Course dates: 24/10/2023 a 24.01.2024

University of Coimbra, on 27th July 2023.

The Vice-Rector,

Cristina Albuquerque