

## **NOTICE OF OPENING N.º 576/GA/GAI**

**Faculty of Arts and Humanities**

**Academic Year 2023/2024**

**Postgraduate Course /Course not awarding degree**

**Non Degree Course**

**Training Course Academic Writing in Portuguese**

**1. Number of places:**

- 1st call: 12 places

**2. Minimum number of students for course opening: 8**

**3. Application deadlines:**

- 1st call: 28th July to 19th October 2023

**4. Admission requirements:**

12th grade diploma (or equivalent).

C1 level in Portuguese language writing.

B2 Intermediate level in English in reading comprehension (according to the Common European Framework of Reference for Languages).

Candidates should check the admission requirements available on this site, in addition to the information provided here.

**5. Selection criteria:**

- Curriculum evaluation, [20/20 Weighting].

Note: Applicants will be ranked according to the level of studies to be obtained, giving preference

to the most advanced degree. The second ranking criterion will be the classification of the last degree obtained.

#### **6. Required documentation:**

- Declaration on honour of the veracity of documents and data submitted to the UC (document available in Inforestudante, in the application area).; (MANDATORY);
- Copy of Identity Document(MANDATORY only for international candidates);
- Curriculum vitae; (MANDATORY);
- Declaration of proficiency of the Portuguese language or Declaration of proficiency of the Portuguese language (Declaration is available in Inforestudante, in the area where you are applying);; (MANDATORY);
- Motivation Letter in Portuguese; (MANDATORY);
- Proof of English language level or Declaration of English language proficiency (document available in Inforestudante, in the application area).; (MANDATORY);
- Qualifications certificate that proves the fulfillment of the condition for admission to the course (COMPULSORY except for UC students and ex-students);.

NOTE: Students who enrol and register in the course must have the original certified qualification documents in their possession.

In the case of foreign students, the documents must be certified by the Portuguese embassy or consulate in the country of origin, or through the Apostille of the Hague Convention. If the documents are not in Portuguese, Spanish, French or English, they must be translated into Portuguese by a translator recognized by the Portuguese diplomatic representation.

Documents must be scanned and submitted in the application in a legible form without erasures, accompanied by the declaration of authenticity duly filled in, signed and scanned, which is available in the online application form (InforEstudante).

#### **7. Tuition fee:**

- 250€ (single installment)

#### **8. Part-time registration:** Not allowed.

#### **9. Assessment committee:**

- Maria Joana de Almeida Vieira dos Santos.

#### **10. Other information:**

- Submission of applications: online on the website

<https://infoestudante.uc.pt/nonio/security/candidaturas.do>;

- More information through the form <http://www.ed.uc.pt/educ/contactos?action=add>, or by e-mail at [info.uc\\_d@uc.pt](mailto:info.uc_d@uc.pt).

- Course dates: 28/11/23 to 15/02/24

University of Coimbra, on 28th July 2023.

The Vice-Rector,

Cristina Albuquerque