



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 23/GA/GAI

Faculty of Law

Academic Year 2023/2024

Special Contest for International Students (Bachelor's Degree and Integrated Master's Degree Courses)

1st cycle

Bachelor's Degree in Public and Private Administration

1. Number of places:

1st call: 11 places

2nd call: remaining places

3rd call: remaining places

Extra call: remaining places

2. Minimum number of students for course opening: Not applicable.

3. Application deadlines:

1st call: 15 December 2022 to 28 February 2023

2nd call: 13 March to 14 May 2023

3rd call: 15 May to 30 June 2023

Extra call: 14 July to 8 August 2023

4. Admission requirements:

To hold a Portuguese secondary education diploma or equivalent or a foreign education diploma that provides access to higher education in the country of origin.

To meet the requirements stated on the following page: <https://www.uc.pt/international-applicants/oportunidades/1ciclo>.

5. Selection criteria:

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The final score is obtained according to the information on the following page:
<http://www.uc.pt/international-applicants/oportunidades/1ciclo/elegibilidade>.

6. Required documentation:

The required documents for application are referred to in the regulation of the special contest for access and admission of international students and indicated in the application form of UC academic management computer system (<https://inforestudante.uc.pt/nonio/security/candidatures.do>), Inforestudante.

The application is submitted at Inforestudante in accordance with the instructions published annually on the UC website (<http://www.uc.pt/candidatos-internacionais/oportunidades/1ciclo>).

NOTE: Admitted applicants who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file. The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant. If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

7. Tuition fee:

7,000 euros/year.

8. Part-time registration: Allowed.

9. Assessment committee:

Cristina Maria Pinto Albuquerque.

10. Other information:

- At the end of each application phase, the remaining places will be filled using the list of substitutes, if any, in accordance with the provisions of paragraph 2 of article 201 of the Academic Regulation of the University of Coimbra.
- Enrolment and registration of International Students is only confirmed after a single payment corresponding to 30% of the total amount of the tuition fee, plus the registration fee, as provided for

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in paragraph 6 of article 201 of the Academic Regulation of the University of Coimbra.

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application and non-placement.
- Applications are submitted online at <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- More information at <https://www.uc.pt/academicos>.
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 14th December 2022.

The Vice-Rector,

Cristina Albuquerque

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