



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 333/GA/GAI

Faculty of Arts and Humanities

Academic Year 2022/2023

2nd Cycle Course

2nd cycle

Masters in Portuguese as a Foreign Language and Second Language

1. Number of places:

1st call: 4 places

2nd call: 10 places

3rd call: 1 place + remaining places

2. Minimum number of students for course opening: 6

3. Application deadlines:

1st call: 1st to 31st March 2022

2nd call: 1st June to 15th July 2022

3rd call: 1st to 13th September 2022

4. Admission requirements:

1. Eligible applicants to this 2nd cycle course must:

a) Holders of a Bachelor's degree or equivalent in Languages and Literatures;

b) Holders of a foreign higher academic degree, that was awarded after accomplishing a 1st cycle which should be structured according to the principles of the Bologna Process by a participating country;

c) Holders of a foreign academic degree that is recognized as meeting the objectives of a bachelor's degree;

d) Holders of an academic, scientific or professional CV recognized as adequate for pursuing this cycle of studies by the Scientific Committee of the Faculty of Arts of the University of Coimbra, in which applicants must obtain an evaluation of 10 points or higher.

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UNIVERSIDADE DE COIMBRA

ADMINISTRATION

2. The recognition referred to in the 1st paragraph only gives access to this cycle of studies and it does not grant the equivalence to a Bachelor's degree or the recognition of that degree.

3. Applicants who are non native speakers of Portuguese must hold level C1 proficiency in Portuguese (Common European Framework of Reference for Languages).

This level of proficiency will be assessed through an individual interview.

Dates for the interview:

1st phase: April 8, 2022, at 11:15 am;

2nd phase: July 22, 2022, at 2:00 pm;

3rd phase: September 19, 2022, at 2:00 pm.

The indicated hours are in the Portuguese timezone: GMT+0.

Jury: Cristina Santos Pereira Martins (President), Isabel Maria de Almeida Santos and Maria da Conceição Carapinha Rodrigues (Members).

5. Selection criteria:

a) Classification of bachelor's degree or equivalent (2/10 Weighting);

b) Curriculum vitae (4/10 Weighting):

- specifying previous training in the field of Linguistics, particularly, Portuguese Linguistics received in an academic institution;

- professional or volunteering experience in Portuguese as a second language.

c) Interview (3/10 Weighting):

Dates for the interview:

1st phase: April 8, 2022, at 11:15 am;

2nd phase: July 22, 2022, at 2:00 pm;

3rd phase: September 19, 2022, at 2:00 pm.

The indicated hours are in the Portuguese timezone: GMT+0.

d) Motivation of applicant (1/10 Weighting).

Regarding the access referred to in sub-paragraph d) of paragraph 1 of the conditions of admission: The CV of applicants is rated on a scale of 0 to 20 in criteria i) to iii) and according to their respective weights:

i) Academic curriculum, considering the final classification of the degree(s) held (40%);

ii) Relevance of the degree(s) held for the scientific area of the study cycle (20%);

iii) Professional curriculum, considering the duration and nature of the professional activities performed in the scientific area of the study cycle in question (40%).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

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UNIVERSIDADE DE COIMBRA

ADMINISTRATION

6. Required documentation:

- Certificate of Bachelor Degree with final grade average (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript) (MANDATORY, unless the course of origin is taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- Official document, issued by the Institution awarding the degree, indicating the weighted average (MANDATORY only for foreign applicants that present a diploma that does not specify weighted average).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file.

Further information at: <https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

7. Tuition fee:

- Portuguese students or equivalent: 1,250 EUR (annual fee);
- International student: 7,000 EUR (annual fee)

8. Part-time registration: Admits.

9. Assessment committee:

- Cristina dos Santos Pereira Martins;
- Isabel Maria de Almeida Santos.

10. Other information:

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UNIVERSIDADE DE COIMBRA

ADMINISTRATION

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become "Not Admitted" in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 28th February 2022.

The Vice-Rector,

Cristina Albuquerque

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