



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 172/GA/GAI

Faculty of Sciences and Technology

Academic Year 2022/2023

Postgraduate Course /Course not awarding degree

Postgraduation

Training course - Introduction to research in chemical technology

1. Number of places:

- 1st call: 8 places
- 2nd call: 7 places + 1st call remaining places
- 3rd call: 8 places
- Supplemental application call: 7 places + 3rd call remaining places

2. Minimum number of students for course opening: 1

3. Application deadlines:

- 1st call: 1st June to 15th July 2022
- 2nd call: 1st to 13th September 2022
- 3rd call: 2nd to 30th December 2022
- Supplemental application call: 30th January to 13th February 2023

4. Admission requirements:

Applicants for admission to this course must be:

- Young researchers, doctoral students, technicians, directors or other collaborators identified by the R&D Units of the UC Group, by the Organic Units or Administration Services of the University of Coimbra.

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5. Selection criteria:

- a) Academic curriculum;, (4/10 Weighting);
- b) Working experience;, (4/10 Weighting);
- c) Motivation., (2/10 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- Copy of Identity Document (MANDATORY only for foreign applicants);
- Letter of Recommendation from the Responsible / Coordinator / Director of R&D Unit or UC Group structure, showing the relevance to the institution of origin (MANDATORY); (MANDATORY);
- Motivation Letter; (MANDATORY);
- Updated and summarized curriculum, (not necessarily in Europass format); (MANDATORY).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file. Further information at:

<https://www.uc.pt/en/academicos/Inscricoes/PIAs..>

7. Tuition fee:

- 120€ (full amount paid on registration)

8. Part-time registration: Does not admit.

9. Assessment committee:

- Arménio Coimbra Serra;
- Jorge Fernando Jordão Coelho;
- Luísa Maria Rocha Durães.

10. Other information:

- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other

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documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become “Not Admitted” in the final ranking list.

- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at:<https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at:
<https://www.uc.pt/en/academicos/contactos>.

Note: Period of Operation of the Course - 1st Edition from September 12, 2022 to February 3, 2023
2nd Edition from February 13, 2023 to July 28, 2023

University of Coimbra, on 8th March 2022.

The Vice-Rector,

Cristina Albuquerque

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