



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 256/GA/GAI

Faculty of Economics

Academic Year 2022/2023

3rd Cycle Course

3rd cycle

Doctoral Programme in Governance, Knowledge and Innovation

1. Number of places:

1st call: 7 places

2nd call: 7 places

3rd call: 1 + remaining places

2. Minimum number of students for course opening: 5

3. Application deadlines:

1st call: 1st to 31st March 2022

2nd call: 1st June to 15th July 2022

3rd call: 1st to 13th September 2022

4. Admission requirements:

1- Applicants for admission to the Doctoral Programme in Governance, Knowledge and Innovation must be:

- a) Holders of a master's degree or legal equivalent;
- b) Holders of a bachelor's degree, holders of a particularly relevant academic or scientific curriculum that is recognized as attesting capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics;
- c) Holders of a scholarly, scientific or professional curriculum that is recognized as attesting to the capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics of the University of Coimbra.

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UNIVERSIDADE DE COIMBRA

ADMINISTRATION

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

5. Selection criteria:

- Academic Curriculum: Knowledge of foreign language foreign (English or other), (2/20 Weighting);
- Academic curriculum: Research and Publications Experience, (5/20 Weighting);
- Academic curriculum: Undergraduate degree and other academic training, (5/20 Weighting);
- Motivation (including, if necessary, an interview): Candidate Profile and Research Theme Proposal, (5/20 Weighting);
- Professional curriculum: Professional Merit assessment, (3/20 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- 1 - 1st Letter of Recommendation; (MANDATORY);
- 2 - 2nd Letter of Recommendation; (MANDATORY);
- 3 - Certificate from Master's degree with final course classification obtained (Master degree diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
- 4 - Certificate of Bachelor's degree with final course classification (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- 5 - Curriculum vitae; (MANDATORY);
- 6 - Diploma(s) proving command of foreign languages (if any);
- 7 - Identity Document; (MANDATORY only for foreign applicants);
- 8 - Motivation Letter; (MANDATORY);
- 9 - Official declaration of course outlines and hourly course loads of courses previously taken (transcript), in case of equivalence credits request; (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- 10 - Official document, issued by the institution conferring the degree, with certified grade

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UNIVERSIDADE DE COIMBRA

ADMINISTRATION

(weighted average); (MANDATORY, only for foreign candidates);

11 - Statement of Interest on PhD program / Proposal for thesis theme (1000 words max.); (MANDATORY).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation. The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file. Further information at: <https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

7. Tuition fee:

- 2,000€ (annual fee)

8. Part-time registration: Allowed (only for Doctoral thesis)

9. Assessment committee:

- Ana Raquel Borges Barros de Matos;
- José Joaquim Dinis Reis;
- Tiago Tavares Santos Pereira.

10. Other information:

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become "Not Admitted" in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.

Im0332_09



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

- Further information about academic issues, including the academic calendar, is available at:
<https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at:
<https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 7th March 2022.

The Vice-Rector,

Cristina Albuquerque

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