NOTICE OF OPENING N.º 335/GA/GAI

Faculty of Arts and Humanities

Academic Year 2022/2023

2nd Cycle Course

2nd cycle
Master's in Translation

1. Number of places:
1st call: 8 places
2nd call: 20 places
3rd call: 2 places + remaining places

2. Minimum number of students for course opening: 6

3. Application deadlines:
1st call: 1st to 31st March 2022
2nd call: 1st June to 15th July 2022
3rd call: 1st to 13th September 2022

4. Admission requirements:
1. Applicants to this 2nd cycle course must:
a) Hold a bachelor's degree or equivalent, regardless of the scientific area;
b) Hold a higher education degree awarded by a foreign institution after a 1st study cycle structured according to the principles of the Bologna Process by a participating country;
c) Hold a higher education degree by a foreign institution in the above-mentioned fields recognized by the Sciencitif Committee of the Faculty of Arts and Humanities as fulfilling the objectives of a bachelor’s degree;
d) Holders of an academic, scientific or professional CV recognized as adequate for pursuing this cycle of studies by the Scientific Committee of the Faculty of Arts of the University of Coimbra, in which applicants must obtain an evaluation of 9.5 points or higher.

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2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 only provides access to the study cycle leading to the degree of master and does not confer the equivalence to the degree of bachelor or the recognition of that degree.
NOTE: Applicants must possess solid knowledge of the working languages (foreign and Portuguese), which will be assessed in an exam. Applicants who fail in this exam will not be admitted. This exam will also assess the capacity for logical and critical argumentation.
The dates of the exam are the following:
1st phase: April 5th and 6th, 2022
2nd phase: July 19 and 20, 2022
3rd phase: September 15th and 16th, 2022

5. Selection criteria:
a) Classification of Bachelor's or equivalent academic degree (Weighting 6/10)

b) Curriculum vitae (Weighting 3/10)
- no professional experience / volunteer work and no research activity or experience abroad - 10 points;
- non-relevant professional experience / volunteer work - 12 points;
- non-relevant research activity or experience abroad - 14 points;
- relevant professional experience / volunteer work or research activity - 16 points;
- relevant professional experience / volunteer work or research activity and experience abroad - 18 points;
- relevant work / volunteer experience, relevant research activity and experience abroad - 20 points.

c) Motivation of applicant (Weighting 1/10)
Assignment of 0 to 5 points to each of the following items:
- relevance of the objectives in the theoretical and practical perspective of Translation;
- connection of the objectives with the curricular plan;
- awareness of the themes dealt with in Translation;
- writing competence (correction and cohesion).

Regarding the access referred to in sub-paragraph d) of paragraph 1 of the conditions of admission:
The CV of applicants is rated on a scale of 0 to 20 in criteria i) to iv) and according to their respective weights:
i) Academic curriculum, considering the final classification of the degree(s) held (20%);

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ii) Relevance of the degree(s) held for the scientific area of the study cycle (20%);
iii) Scientific curriculum, considering participation in congresses, seminars, research projects, number and scientific quality of publications (monographs, book chapters, articles in periodicals), prizes and similar awards, provided these activities are in the scientific area of the study cycle in question (30%);
iv) Professional curriculum, considering the duration and nature of the professional activities performed in the scientific area of the study cycle in question (30%).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:
- Certificate of Bachelor Degree with final grade average (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript) (MANDATORY, unless the course of origin is taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Document indicating the language (s) the foreign (s) intended; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- Official document, issued by the Institution awarding the degree, indicating the weighted average (MANDATORY only for foreign applicants that present a diploma that does not specify weighted average).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file.
Further information at:https://www.uc.pt/en/academicos/Inscricoes/PIAs.

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7. Tuition fee:
- National Student or equivalent: 1,250 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Admits.

9. Assessment committee:
- Jorge Manuel Costa Almeida e Pinho.

10. Other information:
- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: https://inforestudante.uc.pt/nonio/security/candidaturas.do.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become "Not Admitted" in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: https://www.uc.pt/en/academicos.
- Contacts: E-mail: https://apps.uc.pt/forms/view/sga/en; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: https://www.uc.pt/en/academicos/contactos.

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University of Coimbra, on 28th February 2022.

The Vice-Rector,

Cristina Albuquerque

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