



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 186/GA/GAI**

**Faculty of Medicine**

**Academic Year 2022/2023**

**Postgraduate Course /Course not awarding degree**

**Postgraduation**

**Post Graduate Degree in Acupuncture**

### **1. Number of places:**

- 1st call: 0 places
- 2nd call: 18 places
- 3rd call: 2 places + remaining places

### **2. Minimum number of students for course opening: 7**

### **3. Application deadlines:**

2nd call: 1st June to 15th July 2022

3rd call: 1st to 13th September 2022

### **4. Admission requirements:**

Applicants for admission to the Post Graduate Degree in Acupuncture must be:

- a) Holders of the Bachelor's or Integrated Master's Degree in Medicine;
- b) Holders of professional certificate valid for the national territory.

**Note:** Applicants with courses from countries not complicit with the Bologna Process (unless the institution of origin has a protocol with the Faculty of Medicine) must submit an authorization from the Scientific Committee to apply for the course.

### **5. Selection criteria:**

- a) Academic, scientific and professional curriculum., (5/10 Weighting);

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- b) Professional experience., (5/10 Weighting).

## 6. Required documentation:

- Applicants from countries not adhering to the Bologna Process, have to submit an authorization from the Council of Scientific FMUC how can apply.;
- Certificate of Bachelor Degree with final grade average (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript) (MANDATORY, unless the course of origin is taught at the University of Coimbra);
- Copy of identification document (MANDATORY only for foreign applicants);
- Curriculum Vitae; (MANDATORY);
- High school diploma (or equivalent) indicating the final classification for access to Higher Education (ENES Sheet); (MANDATORY);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);.

**Note:** To obtain this declaration applicants will need to:

- submit a request to the President of the Scientific Board of FMUC - 15 days before the end of the application deadline - indicating personal data, academic qualifications and other elements deemed necessary, for a better assessment of the application, to the e-mail: [ccientifico@fmed.uc.pt](mailto:ccientifico@fmed.uc.pt) (preferably signed);
- indicate the course to be applied for;
- send proof of the elements mentioned in the application (e.g.: copy of identification document, diploma of degree, school history and curriculum vitae) all duly authenticated by the consulate or embassy;
- send a document, school history, with the subjects broken down and indication of the classifications obtained in the Higher Education Course held.

**Note:** If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file.

Further information at: <https://www.uc.pt/en/academicos/Inscricoes/PIAs>.



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**7. Tuition fee:**

- 1,750€ (valor fee).

**8. Part-time registration:** Not allowed.

**9. Assessment committee:**

- Carlos Alberto Fontes Ribeiro;
- Maria Filomena Rabaça Roque Botelho;
- Raquel Maria Fino Seiça.

**10. Other information:**

- Application is subject to the payment of a 50EUR fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become “Not Admitted” in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at:<https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at:  
<https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 18th February 2022.

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The Vice-Rector,

Cristina Albuquerque

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