



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 257/GA/GAI**

**Faculty of Economics**  
**Academic Year 2022/2023**  
**3rd Cycle Course**

**3rd cycle**  
**Doctoral Programme in Sociology**

### **1. Number of places:**

1st call: 7 places

2nd call: 7 places

3rd call: 1 + remaining place

Supplemental application call: remaining place

### **2. Minimum number of students for course opening: 5**

### **3. Application deadlines:**

1st call: 1st to 31st March 2022

2nd call: 1st June to 15th July 2022

3rd call: 1st to 13th September 2022

Supplemental application call: 17th to 28th October 2022

### **4. Admission requirements:**

1- Applicants for access to the Doctoral Programme in Sociology:

a) Holders of a master's degree or legal equivalent;

b) Holders of a bachelor's degree, holders of a particularly relevant academic or scientific curriculum that is recognized as attesting capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics;

c) Holders of a school, scientific or professional curriculum that is recognized as attesting to the

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ability to carry out this cycle of studies by the Academic Board of the Faculty of Economics.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

**5. Selection criteria:**

1.1 Academic curriculum, (5/10 Weighting):

- a) Bachelor degree (50%),
- b) Master degree (50%);

1.2 Other academic training, (2/10 Weighting):

- a) In Humanities and Social Sciences - 18 values;
- b) In other scientific areas - 16 values,

1.3 Academic curriculum: Publications/Research, (1/10 Weighting);

2. Professional curriculum: Professional Merit assessment, (1/10 Weighting);

3. Motivation (includes, if necessary, an interview): Applicant's profile, (1/10 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

**6. Required documentation:**

1 - 1st Letter of Recommendation;

2 - 2nd Letter of Recommendation;

3 - Certificate from Master's degree with final course classification obtained (Master degree diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if the origin course is a course taught at the University of Coimbra);

4 - Certificate of Bachelor's degree with final course classification (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if

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the primary course is a course taught at the University of Coimbra);

5 - Curriculum Vitae; (MANDATORY);

6 - Diploma(s) of proficiency in foreign languages (if available);

7 - Identity Document; (MANDATORY only for foreign applicants);

8 - Motivation Letter; (MANDATORY);

9 - Official declaration of course outlines and hourly course loads of courses previously taken (transcript), in case of equivalence credits request; (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);

10 - Official document, issued by the institution conferring the degree, with certified grade (weighted average); (MANDATORY, only for foreign candidates);

11 - Statement of Interest on PhD program / Research project draft proposal (1000 words); (MANDATORY).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file.

Further information at: <https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

**7. Tuition fee:**

- 2,000€ (annual fee)

**8. Part-time registration:** Allowed.

**9. Assessment committee:**

- José Manuel Oliveira Mendes;

- Sílvia Margarida Violante Portugal Correia.

**10. Other information:**

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.

- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.

- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into

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the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become "Not Admitted" in the final ranking list.

- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 25th February 2022.

The Vice-Rector,

Cristina Albuquerque

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