



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 254/GA/GAI**

**Faculty of Economics**

**Academic Year 2022/2023**

**3rd Cycle Course**

**3rd cycle**

**Doctoral Programme in Management - Decision Aiding Science**

### **1. Number of places:**

1st call: 5 places

2nd call: 5 places

3rd call: 5 + remaining places

Supplemental application call: remaining places

### **2. Minimum number of students for course opening: 5**

### **3. Application deadlines:**

1st call: 1st to 31st March 2022

2nd call: 1st June to 15th July 2022

3rd call: 1st to 13th September 2022

Supplemental application call: 17th to 28th October 2022

### **4. Admission requirements:**

1 - Applicants for admission to the Doctoral Programme in Management – Decision Aiding Science must be:

- a) Holders of a master's degree or legal equivalent, namely holders of a master's degree in Management, Economics, Engineering and other related fields;
- b) Holders of a bachelor's degree in the fields referred to in sub-paragraph a), holders of a particularly relevant academic or scientific curriculum that is recognized as attesting capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics, in the fields

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referred to under (a);

c) Holders of a scholar, scientific or professional curriculum that is recognized as attesting to the capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics of the University of Coimbra.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

NOTE: Regarding assessment for this course, admission to the preparation of the thesis depends on obtaining 60 ECTS in the curricular units, as well as on the approval of a thesis project (Curricular Unit Dissertation Project) by a jury appointed for that purpose.

The classification of the curricular units will be given on a scale of 0 to 20 values. It is considered that the student is proficient if he obtains a classification equal or higher than 10 values.

## 5. Selection criteria:

### 1.1 Academic Curriculum: Undergraduate Degree (Weighting 3/10):

The score in this criterion takes into account the final classification of the degree and the affinity of its area with that of the doctoral programme, namely regarding quantitative subjects included. If the degree is not considered related, this may be a reason for rejecting applications;

### 1.2 Academic curriculum: Master's degree (Weighting 3/10):

The score in this criterion takes into account the final classification of the master's degree and the affinity of its area with that of the doctoral program, namely regarding quantitative subjects included. If the master's degree is not considered related, this may be a reason for rejecting applications;

### 2. Curriculum Vitae: Publications / Research / Other Academic Training (includes an interview, if necessary), (Weighting 2/10):

The score in this criterion takes into account:

- Scientific publications in areas related to the doctorate's field, namely articles in journals, chapters of books and minutes of congresses. The recognition of the quality of the magazine, publisher and congress will also be relevant.
- Participation in research funded projects and role played in the project team.
- Other post-graduate studies in fields related to the PhD programme.
- Training in the fields of economics, management, engineering or mathematics that have provided proficiency in the use of quantitative models and methods, as well as computer tools, for decision

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making.

- Professional experience in an area related to the PhD program.
- Knowledge of English.

Jury:

- João Paulo Faria Oliveira Costa (President of the Jury)
- Rui Pedro Santos Lourenço
- Luís Miguel Cândido Dias

3. Motivation and research area of interest/Profile of Applicant (includes, if necessary, an Interview) (Weight 2/10):

The score in this criterion takes into account:

- The motivation of the applicant.
- The subject field of the doctorate in which the candidate starts to develop research leading to the thesis (which may have already been organized with a potential advisor).
- The expected time of dedication to the doctorate.
- The motivation letter and the text justifying the interest in the PhD.
- Performance in any doctoral programs previously attended.

Jury:

- João Paulo Faria Oliveira Costa (President of the Jury)
- Rui Pedro Santos Lourenço
- Luís Miguel Cândido Dias

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved

## **6. Required documentation:**

- 1 - 1st Letter of Recommendation; (MANDATORY);
- 2 - 2nd Letter of Recommendation; (MANDATORY);
- 3 - Certificate from Master's degree with final course classification obtained (Master degree diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
- 4 - Certificate of degree with final classification obtained (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if the origin course is a course taught at the University of Coimbra);



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- 5 - Curriculum vitae; (MANDATORY);
- 6 - Diploma of proficiency in English (if available) or declaration by the applicant on knowledge of English, rated on the scale of the Common European Framework of Reference for Languages- Europass (A1 to C2);
- 7 - Identity Document; (MANDATORY only for foreign applicants);
- 8 - Motivation Letter; (MANDATORY);
- 9 - Official declaration of course outlines and hourly course loads of courses previously taken (transcript), in case of equivalence credits request; (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- 10 - Text justification of the interest by the PhD / Theme Proposal (up to 1000 words); (MANDATORY).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file.

Further information at: <https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

**7. Tuition fee:**

- 2,000€ (annual fee)

**8. Part-time registration:** Allowed.

**9. Assessment committee:**

- João Paulo Faria Oliveira Costa;
- Rui Pedro Santos Lourenço.

**10. Other information:**

- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application

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within the mentioned deadline, their application will become "Not Admitted" in the final ranking list.

- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 25th February 2022.

The Vice-Rector,

Cristina Albuquerque

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