NOTICE OF OPENING N.º 86/GA/GAI

Faculty of Sciences and Technology

Academic Year 2022/2023

2nd Cycle Course

2nd cycle

Master in Industrial and Management Engineering

1. Number of places:
1st call: 3 places
2nd call: 40 places
3rd call: 2 places + remaining places

2. Minimum number of students for course opening: Not applicable.

3. Application deadlines:
1st call: 1st to 31st March 2022
2nd call: 1st June to 15th July 2022
3rd call: 1st to 13th September 2022

4. Admission requirements:
1. Applicants to the cycle of studies leading to this Master's degree must be:
a) Holders of a bachelor's degree or legal equivalent in engineering or management;
b) Holders of a foreign higher academic degree, in the areas referred to in a), awarded following a 1st cycle of studies organized according to the principles of the Bologna Process by a State compliant with this Process;
c) Holders of a higher academic degree obtained abroad that is recognized as meeting the objectives of the degree of bachelor in one of the areas mentioned under the previous points by the Scientific Committee of FCTUC;
d) In duly justified cases, holders of a scientific and professional curriculum relevant for completing this cycle of studies as recognized by the Scientific Committee of FCTUC, having a CV assessment

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of 12 or higher out of 20.
2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 merely provides access to the study cycle leading to the degree of master and does not confer on its holder the equivalence to the degree of bachelor or the recognition of that degree.

5. Selection criteria:
A. Quality of the academic and professional course, (4/6 Weighting);
B. Interest in the new course, (1/6 Weighting);
C. Duration of formation on University of Coimbra, (1/6 Weighting);

Regarding the access referred to in sub-paragraph d) of paragraph 1 of the conditions of admission: The CV of applicants is rated on a scale of 0 to 20 in criteria i) to iv) and according to their respective weights:
i) Academic curriculum, considering the final classification of the degree(s) held, (20/100 Weighting);
ii) Relevance of the degree(s) held for the scientific area of the study cycle, (30/100 Weighting);
iii) Scientific curriculum, considering participation in congresses, seminars, research projects, number and scientific quality of publications (monographs, book chapters, articles in periodicals), prizes and similar awards, provided these activities are in the scientific area of the study cycle in question, (30/100 Weighting);
iv) Professional curriculum, considering the duration and nature of the professional activities performed in the scientific area of the study cycle in question, (20/100 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:
- Certificate of degree with final classification obtained (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript) (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna

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Process – after 2007/2008);
- Official document, issued by the Institution awarding the degree, indicating the weighted average (MANDATORY only for foreign applicants that present a diploma that does not specify weighted average).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file.
Further information at:https://www.uc.pt/en/academicos/Inscricoes/PIAs.

7. Tuition fee:
- National Student or equivalent: 1,063,47 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Admits.

9. Assessment committee:
- Luís Miguel Domingues Fernandes Ferreira.

10. Other information:
- Application is subject to the payment of a 50.00 € fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: https://inforestudante.uc.pt/nonio/security/candidaturas.do.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become "Not Admitted" in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not

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possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.

- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: https://www.uc.pt/en/academicos.
- Contacts: E-mail: https://apps.uc.pt/forms/view/sga/en; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: https://www.uc.pt/en/academicos/contactos.

University of Coimbra, on 18th February 2022.

The Vice-Rector,

Cristina Albuquerque

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