



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.^o 548_A/GA/GAI

**Faculty of Medicine
Academic Year 2021/2022
Postgraduate Course /Course not awarding degree**

**Postgraduation
Training Course in Planning of Research Projects**

1. Number of places:

- 1st call: 50 places
- 2nd call: 43 places

2. Minimum number of students for course opening: 8

3. Application deadlines:

- 1st call: 10th November to 10th December 2021
- 2nd call: 16 th to 31th December 2021

4. Admission requirements:

- Candidates from undergraduate, master's or doctoral health courses are preferred as well as other researchers whose academic, scientific or professional curriculum justifies the usefulness of this course to their training or activity.

5. Selection criteria:

- Bachelor's degree/Master, (10/10 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- Certificate of Bachelor Degree with final grade average (diploma) (MANDATORY, unless the course of origin is taught at the University of Coimbra);

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- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY).

NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file. Further information at:

<https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

7. Tuition fee:

- 80 € (full amount paid on registration)

8. Part-time registration: Does not admit.

9. Assessment committee:

- Francisco José Santiago Fernandes Amado Caramelo.

10. Other information:

- Application is subject to the payment of a 50EUR fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become “Not Admitted” in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available

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at: <https://www.uc.pt/en/academicos>.

- Contacts: E-mail: <https://apps.uc.pt/forms/viewsga/en>; Telephone: (00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at:
<https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 14th December 2021.

The Vice-Rector,

Cristina Albuquerque

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