



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 57/GA/GAI**

**Faculty of Economics**  
**Academic Year 2021/2022**  
**3rd Cycle Course**

**3rd cycle**  
**Doctoral Programme in Cities and Urban Cultures**

### **1. Number of places:**

1st call: 5 places

2nd call: 5 places

Extra call: remaining places

### **2. Minimum number of students for course opening: 5**

### **3. Application deadlines:**

1st call: 1st to 30th April 2021

2nd call: 1st June to 16th July 2021

Extra call: 5th to 15th September 2021

### **4. Admission requirements:**

1 - Applicants for admission to the Doctoral Programme in Cities and Urban Cultures:

a) Holders of a master's degree or legal equivalent;

b) Holders of a bachelor's degree, holders of a particularly relevant academic or scientific curriculum that is recognized as attesting capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics;

c) Holders of a school, scientific or professional curriculum that is recognized as attesting to the ability to carry out this cycle of studies by the Academic Board of the Faculty of Economics, applicants must obtain a curricular evaluation equal to or higher than 12 points.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the

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cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

NOTE: In terms of the Assessment in this course, admission to the preparation of the thesis depends on the achievement of 60 ECTS in the curricular units. In addition, students must submit to a public hearing of their Thesis Project, before a jury appointed for that purpose, which will qualitatively evaluate the work presented (Approved or Not Approved).

**5. Selection criteria:**

1. School and Training Curriculum: academic studies (degrees and respective final classifications, namely undergraduate and master's degrees); other school, technical and / or professional training; relevance of non-degree training that does not confer a master's degree or higher for the training requirements of the study cycle, (4/10 Weighting);
2. Academic / Scientific and Professional Curriculum: participation in scientific and academic activities; relevant professional experience for the scientific field of the study cycle; evaluation of scientific and professional merit, considering the adequacy of the scientific and professional curriculum to the formative requirements of the study cycle, (3/10 Weighting);
3. Motivation and PhD Project (includes, if necessary, an Interview): relevance and quality of the PhD project; coherence and pertinence of the application framework for the study cycle in applicants life projects (personal or organizational; professional, civic or social); adequacy of applicants profile to the learning and qualification requirements of the study cycle, (3/10 Weighting);

Jury:

Carlos José Cândido Guerreiro Fortuna (President of the Jury)

Claudino Cristóvão Ferreira

Paulo Jorge Marques Peixoto

Regarding the access referred to in sub-paragraph c) of paragraph 1 of the conditions of admission the application evaluator assesses the CV of applicants and rates it on a scale of 0 to 20 following the criteria i) to iii) and their respective weights:

- i) School and training curriculum, considering the relevance of the courses held to the scientific field of the study cycle and the final classification obtained in these courses, (30/100 Weighting);

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- ii) Academic / scientific / technical curriculum, considering participation in the following types of activities, as long as they are related to the scientific field of the study cycle, (30/100 Weighting):
- congresses, seminars, research projects;
  - publications of a scientific and / or specialized technical nature (monographs, book chapters, articles in periodicals, technical or research reports);
  - awards and other similar distinctions;
  - projects and activities for the application or practical integration of knowledge and specialized scientific methodologies
- iii) Professional curriculum, considering the professional path; the relevance of the professional functions performed for the scientific field of the study cycle; the duration and nature of these functions, (40/100 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

**6. Required documentation:**

- 1 - 1st Letter of Recommendation; (MANDATORY);
- 2 - 2nd Letter of Recommendation; (MANDATORY);
- 3 - Certificate from Master's degree with final course classification obtained (Master degree diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
- 4 - Certificate of Bachelor's degree with final course classification (diploma). If the certificate does not indicate the average of completion, a certificate proving approval in the curricular units carried out must be included, with respective classifications (school transcript); (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- 5 - Copy of Identity Document (MANDATORY only for foreign applicants); (MANDATORY);
- 6 - Curriculum Vitae (Europass format); (MANDATORY);
- 7 - Diploma(s) of proficiency in foreign languages (if available);
- 8 - Motivation Letter; (MANDATORY);
- 9 - Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request; (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008).

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NOTE: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file.

Further information at: <https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

**7. Tuition fee:**

- 2,000€ (annual fee)

**8. Part-time registration:** Allowed (only for Doctoral thesis).

**9. Assessment committee:**

- Carlos José Cândido Guerreiro Fortuna;
- Claudino Cristovão Ferreira.

**10. Other information:**

- Application is subject to the payment of a 50EUR fee, which is non-refundable, even in case of invalidation of application and of non-placement.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become “Not Admitted” in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person

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assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 5th March 2021.

The Vice-Rector,

Cristina Albuquerque

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