



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 328\_A/GA/GAI**

**Faculty of Economics**  
**Academic Year 2020/2021**  
**2nd Cycle Course**

**2nd cycle**  
**Master degree in Sociology**

### **1. Number of places:**

# Global places 35

1st call: 10 places

2nd call: 15 places

3rd call: 5 places + remaining places

# - 5 places reserved exclusively for students who are under the Coimbra-Bordeaux Protocol.

### **2. Minimum number of students for course opening: 8**

### **3. Application deadlines:**

1st call: 10th February to 31st March 2020

2nd call: 1st April to 15th July 2020

3rd call: 17th August to 15th September 2020

### **4. Admission requirements:**

As defined in Article 42 of the Academic Regulation of the University of Coimbra:

- a) Holders of a Bachelor degree or legal equivalent;
- b) Holders of a foreign higher education degree awarded after a first study cycle organized according to the principles of the Bologna Process by an acceding State;
- c) Holders of a foreign higher education degree recognized as complying with the objectives of the Bachelor degree by the Scientific Council responsible for the Master's study cycle;
- d) Holders of a school, scientific or professional curriculum recognized as attesting the capacity to

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pursue this cycle of studies by the Scientific Committee of the Organizational Unit.

2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 merely provides access to the study cycle leading to the degree of master and does not confer on its holder the equivalence to the degree of bachelor or the recognition of that degree.

**5. Selection criteria:**

- 1.1 Academic curriculum: Undergraduate degree, (3/10 Weighting);
- 1.2 Academic curriculum: Other academic training, (2/10 Weighting);
- 1.3 Academic curriculum: Publications/Research, (2/10 Weighting);
- 3.1 Motivation (includes, if necessary, an interview): Candidate's profile, (2/10 Weighting);
- 3.1 Professional curriculum: Professional Merit assessment, (1/10 Weighting).

**NOTE:** The assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

**6. Required documentation:**

- Certificate from other post-graduate courses completed, if any, including time and program;
- Certificate of Bachelor Degree with final grade average (diploma) (MANDATORY, unless the course of origin is taught at the University of Coimbra);
- Curriculum Vitae; (MANDATORY);
- Identification document (MANDATORY only for foreign applicants);
- Motivation Letter; (MANDATORY);
- Official declaration of course outlines and hourly course loads with classification of each course unit of courses previously taken (transcript), in case of equivalence credits request (MANDATORY, except in degrees awarded by the University of Coimbra under the Bologna Process – after 2007/2008);
- Official document, issued by the Institution awarding the degree, indicating the weighted average (MANDATORY only for foreign applicants that present a diploma that does not specify weighted average).

**NOTE:** If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to

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complete their personal file.

Further information at: <https://www.uc.pt/en/academicos/percurso/PIAs>.

#### **7. Tuition fee:**

- National Student or equivalent: 1,063,47 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

#### **8. Part-time registration:** Allowed.

#### **9. Assessment committee:**

- Maria Paula Abreu Pereira da Silva.

#### **10. Other information:**

- Application is subject to the payment of a 50EUR fee, which is non-refundable, even in case of invalidation of application and of non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply **conditionally**. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become “Not Admitted” in the final ranking list.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at: <https://www.uc.pt/academicos>.
- **Contacts:** E-mail: <http://www.uc.pt/academicos/e-mail>; Telephone: (00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos>.

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University of Coimbra, on 29th May 2020.

The Vice-Rector,

Cristina Albuquerque

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