



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 532\_B/GA/GAI**

**Faculty of Economics**

**Academic Year 2019/2020**

**Postgraduate Course /Course not awarding degree**

**Postgraduation**

**Training Course in Qualitative Methodology in Scientific Research**

### **1. Number of places:**

1st call: 25 places

2nd call: 25 places

### **2. Minimum number of students for course opening: 8**

### **3. Application deadlines:**

1st call: July 2 to September 18, 2019

2nd call: January 15 to April 2, 2020

### **4. Admission requirements:**

To attend this course, students must comply with the following course requirements:

- To be an undergraduate student or graduate student in the final phase of his/her studies.
- A B1 level in the English language, according to the Common European Framework of Reference for Languages.

Preference will be given to applicants preparing thesis or dissertations involving research projects. Registration in such a program must be proven with a statement issued by the host institution.

### **5. Selection criteria:**

- CV assessment (20/20 Weighting).

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## **6. Required documentation:**

- Motivation letter (MANDATORY);
- Certificate of qualifications that meet the admission requirements (MANDATORY except for UC students and former students);
- Curriculum vitae (MANDATORY);
- Declaration on oath that all documents and information provided to the University of Coimbra are authentic (this declaration is available for download and must be filled out, scanned and attached to the application form) MANDATORY;
- Copy of identification document (MANDATORY for international applicants).

NOTE: Admitted applicants who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by countries of the European Union. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant.

If the abovementioned documents are in a foreign language other than Spanish, French or English, a translation is required. Translations must be duly certified by the competent authorities.

## **7. Tuition fee:**

- 200€ (full amount paid on registration)

## **8. Part-time registration:** Not allowed.

## **9. Assessment committee:**

- Maria Paula Abreu Pereira da Silva.

## **10. Other information:**

- Submission of applications: online on the website  
<https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information through the form <http://www.ed.uc.pt/educ/contactos?action=add>, or by e-mail at [info.uc\\_d@uc.pt](mailto:info.uc_d@uc.pt);
- Course dates: October 9 to December 17, 2019

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April 22 to June 30, 2020

University of Coimbra, on 2nd July 2019.

The Vice-Rector,

Cristina Albuquerque

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