



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 233\_A/GA/GAI**

**Faculty of Economics**

**Academic Year 2019/2020**

**Postgraduate Course /Course not awarding degree**

**Postgraduation**

**Training Course in China and the Portuguese-speaking Countries in World Trade:  
Commerce, Tourism, Cooperation and Development**

### **1. Number of places:**

1st call: 10 places

2nd call: 30 places

3rd call: remaining places

Extra call: remaining places

### **2. Minimum number of students for course opening: 8**

### **3. Application deadlines:**

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

3rd call: 19th August to 6th September 2019

Extra call: 14th October to 1st December 2019

### **4. Admission requirements:**

Applicants for admission to the Training Course in China and the Portuguese-speaking Countries in World Trade: Commerce, Tourism, Cooperation and Development must be:

- Holders of a Bachelor's and / or Master's Degree or legal equivalent;
- Higher Education students or holders of a certificate of attendance in Higher Education;
- Professionals with a relevant Curriculum Vitae.

Im0332\_09



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

**5. Selection criteria:**

1. Academic Curriculum: Previous education (priority is given to applicants who have an academic degree or attended curricular units in the field of Chinese studies) (25/100 Weighting);
2. Professional Experience (25/100 Weighting);
3. Motivation (50/100 Weighting).

**NOTE:** Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

**6. Required documentation:**

- 1 – Motivation letter, explaining the reasons that lead the applicant to apply, if relevant according to the criteria established by the organic unit of the desired course (MANDATORY);
- 2 – Certificate of attendance of the higher education course of the diploma held (except if the origin course is a course taught at the University of Coimbra);
- 3 - Curriculum Vitae (Europass format) (MANDATORY);
- 4 - Declaration of application for reduction / exemption of the course fee (candidates of Portuguese nationality) - available at [http://www.uc.pt/en/feuc/eea/diplomas/carta\\_candidatura\\_isencao](http://www.uc.pt/en/feuc/eea/diplomas/carta_candidatura_isencao);
- 5 - Copy of identification document (MANDATORY only for foreign applicants);

**NOTE:** Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant.

If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

**7. Tuition fee:**

- 1,500€ (annual fee).

**8. Part-time registration:** Not allowed.

**9. Assessment committee:**

- Carmen Isabel de Oliveira Amado Mendes.

Im0332\_09



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

**10. Other information:**

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 22nd April 2019.

The Vice-Rector,

Cristina Albuquerque

Im0332\_09