



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 317\_A/GA/GAI**

**Faculty of Arts and Humanities**

**Academic Year 2019/2020**

**Postgraduate Course /Course not awarding degree**

**Postgraduation**

**Year zero of Social Sciences and Humanities**

### **1. Number of places:**

1st call: 40 places

2nd call: remaining places

3rd call: remaining places

**2. Minimum number of students for course opening:** Not applicable.

### **3. Application deadlines:**

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

3rd call: 19th August to 6th September 2019

### **4. Admission requirements:**

- International candidates with secondary or equivalent education (candidates without Portuguese nationality or nationality of a member state who are not family members of Portuguese national or of nationals of a Member State of the European Union);
- have not taken an examination of access to higher education recognized by the UC, within the framework of the Special Call for International Students;
- have taken an entrance examination to higher education recognized by the UC but have not obtained the minimum grade of application;
- have an intermediate level of command of the Portuguese language - level B1, according to the

Im0332\_09



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

Common European Framework of Reference for Languages (not applicable to candidates who have attended secondary school in Portuguese).

**5. Selection criteria:**

- Motivation Letter (1/6 Weighting);
- Recommendation Letters (2/6 Weighting);
- Relevance of previous education for the desired course (3/6 Weighting).

**NOTE:** Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

**6. Required documentation:**

- Declaration on oath (download on Inforestudante) that the applicant does not have Portuguese nationality nor is covered by any of the conditions that prevent the application. The declaration must be signed manually according to a personal identification document (MANDATORY);
- Motivation letter (MANDATORY);
- Recommendation letter(s) (for example, the Director of the Secondary School or other entities capable of attesting the applicant's academic and personal qualities to attend the Foundation Year) (MANDATORY);
- DEPLE Diploma (Diploma Elementar de Português Língua Estrangeira - Elementary Diploma of Portuguese as a Foreign Language) or B1 certificate issued by FLUC (Faculty of Arts and Humanities of the University of Coimbra) or declaration on oath (download) that the applicant has a B1 level of Portuguese language (MANDATORY whenever the applicant has not attended secondary education in Portuguese but has or considers to have B1 level);
- Document attesting the completion of Portuguese secondary education (or equivalent) or document proving the completion of secondary education or other qualification of access to higher education in the country of origin (MANDATORY);
- Copy of identification document (MANDATORY).

**NOTE:** Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned

Im0332\_09



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

certification or submission of additional documentation may be requested to any applicant. If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

**7. Tuition fee:**

- 7,000 EUR (annual fee).

**8. Part-time registration:** Not allowed.

**9. Assessment committee:**

- Cristina Maria Pinto Albuquerque.

**10. Other information:**

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <http://www.uc.pt/anozero>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 9th April 2019.

The Vice-Rector,

Cristina Albuquerque

Im0332\_09