



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 107/GA/GAI

Faculty of Economics
Academic Year 2019/2020
2nd Cycle Course

2nd cycle
Master degree in Sociology

1. Number of places:

Global places 35

1st call: 15 places

2nd call: 10 places

3rd call: 5 places + remaining places

- 5 places reserved exclusively for students who are under the Coimbra-Bordeaux Protocol.

2. Minimum number of students for course opening: 8

3. Application deadlines:

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

3rd call: 19th August to 6th September 2019

4. Admission requirements:

As defined in Article 42 of the Academic Regulation of the University of Coimbra:

- a) Holders of a Bachelor degree or legal equivalent;
- b) Holders of a foreign higher education degree awarded after a first study cycle organized according to the principles of the Bologna Process by an acceding State;
- c) Holders of a foreign higher education degree recognized as complying with the objectives of the Bachelor degree by the Scientific Council responsible for the Master's study cycle;

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d) In justified cases, applicants showing a scientific and professional curriculum relevant for attending the current study cycle may access the Master's study cycles upon recognition by the Scientific Council responsible for the Master's study cycle.

5. Selection criteria:

- Academic curriculum: Other academic training, (2/10 Weighting);
- Academic curriculum: Publications/Research, (2/10 Weighting);
- Academic curriculum: Undergraduate degree, (3/10 Weighting);
- Motivation (includes, if necessary, an interview): Candidate's profile, (2/10 Weighting);
- Professional curriculum: Professional Merit assessment, (1/10 Weighting).

NOTE: The assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- Certificate from other post-graduate courses completed, if any, including time and program;
- Certificate of degree with final classification obtained (diploma). If credits are to be requested, must include the certificate indicating all curricular units completed and classification obtained on each of the curricular units (MANDATORY, except if the origin course is a course taught at the University of Coimbra);
- Copy of identification document (MANDATORY only for foreign applicants);
- Curriculum vitae, no formato EuroPass (<http://europass.cedefop.europa.eu/>); (MANDATORY);
- Motivation Letter; (MANDATORY);
- Official document, issued by the institution conferring the degree, with certified grade (weighted average), (MANDATORY only for foreign candidates);
- Workload and programmes of curricular units if credits are to be requested (MANDATORY, unless the course of origin is taught at the University of Coimbra under the Bologna Process - after 2007/2008)).

NOTE: Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant. If the above-mentioned documents are in a foreign language other than Spanish, French or English,

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a translation must be presented. Translations must be duly certified by the competent authorities.

7. Tuition fee:

- National Student or equivalent: 1,063,4 EUR (Fee amount subject to amendment by the General Council;
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Admits.

9. Assessment committee:

- Paulo Jorge Marques Peixoto.

10. Other information:

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 1st February 2019.

The Vice-Rector,

Madalena Alarcão

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