



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 78/GA/GAI

Faculty of Arts and Humanities

Academic Year 2019/2020

2nd Cycle Course

2nd cycle

Masters in Information Sciences

1. Number of places:

1st call: 4 places

2nd call: 14 places

3rd call: 2 places + remaining places

2. Minimum number of students for course opening: 6

3. Application deadlines:

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

3rd call: 19th August to 6th September 2019

4. Admission requirements:

1. Applicants to this 2nd cycle course must:

a) Hold a bachelor's degree or equivalent in Archives, Libraries and Information Science or Information Science;

b) Hold a bachelor's degree or its equivalent in fields considered adequate to attend a Master's degree in Information Science. The recognition of the relevance of the scientific adequacy is a responsibility of the scientific board of the Faculty of Arts and Humanities of the University of Coimbra;

c) Hold a foreign academic degree that is recognized as having the same objectives as a graduate degree by the scientific board of the Faculty, as well as considered appropriate to attend a Master's degree in Information Science;

Im0332_09



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

d) Hold an academic, scientific or professional CV that is recognized as attesting the capacity to attend this cycle of studies by the scientific board of the Faculty of Arts and Humanities of the University of Coimbra.

2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 only provides access to the study cycle leading to the degree of master and does not confer the equivalence to the degree of bachelor or the recognition of that degree.

5. Selection criteria:

- a) Classification of bachelor's degree or equivalent (5/10 Weighting);
- b) Curriculum vitae (4/10 Weighting);
- c) Motivation of applicant (1/10 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- Course outlines and hourly course loads of previous courses, in case of equivalence credits request (MANDATORY, except in degrees awarded by a foreign institution according to the principles of the Bologna Process by a State compliant with this process (after 2007/2008);
- Motivation Letter (MANDATORY);
- Diploma (licenciatura or equivalent) with overall grade. In case of equivalence credits request, a transcript detailing subjects studied (ECTS or hours) and grade per subject is required (MANDATORY, except in degrees obtained at the University of Coimbra);
- Curriculum Vitae, Europass format (<http://europass.cefop.europa.eu/>) (MANDATORY);
- Official document, issued by the institution conferring the degree, with certified grade (weighted average), (MANDATORY only for foreign candidates);
- Copy of identification document (MANDATORY only for foreign applicants);

NOTE: Admitted applicants who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant.

If the above-mentioned documents are in a foreign language other than Spanish, French or English,

Im0332_09



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

a translation is required. Translations must be duly certified by the competent authorities.

7. Tuition fee:

- National Student or equivalent: 1,063,4 EUR (Fee amount subject to amendment by the General Council;
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Allowed.

9. Assessment committee:

- Maria Manuel Lopes de Figueiredo Costa Marques Borges;
- Maria da Graça Melo Simões.

10. Other information:

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 16th January 2019.

The Vice-Rector,

Madalena Alarcão

Im0332_09