



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 75/GA/GAI

Faculty of Arts and Humanities

Academic Year 2019/2020

2nd Cycle Course

2nd cycle

Master's degree in Food - Sources, Culture and Society

1. Number of places:

1st Call: 5 places

2nd Call: 18 places

3rd Call: 2 places + remaining places

2. Minimum number of students for course opening: 6

3. Application deadlines:

1st Call: 4th February to 29th March 2019

2nd Call: 1st April to 15th July 2019

3rd Call: 19th August to 6th September 2019

4. Admission requirements:

1. Applicants to this 2nd cycle course must:

a) Hold a bachelor's degree or its equivalent;

b) Hold a higher education degree awarded by a foreign institution after a 1st study cycle structured according to the principles of the Bologna Process by a State compliant with this process;

c) Hold a higher education degree awarded by a foreign institution recognized by the Academic Board of the Faculty as fulfilling the objectives of a bachelor's degree;

d) In duly justified cases, have a relevant academic or professional CV recognized by the Academic Board of the Faculty as attesting to the applicant's ability to undertake studies at master's level.

2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 only provides access to the study cycle leading to the degree of master and does not confer the equivalence to the degree of

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bachelor or the recognition of that degree.

5. Selection criteria:

a) Classifications obtained in the diplomas (5/10):

- 1- Holders of bachelor's degree or equivalent academic degree: classification awarded in the diploma;
- 2- Holders of other academic degrees:
 - 12th grade (professional course in the area of hotel and catering): 10 points;
 - Course (medium level) obtained in Hotel and Tourism Schools (Turismo de Portugal, or foreign counterparts): 12 points.

b) Curriculum vitae (Weighting 4/10);

1- Scientific curriculum:

- no participation in colloquia / congresses / conferences or other scientific events: 10 points;
- participation in colloquia / congresses / conferences or other scientific events: 14 points;
- presentation of lecture or participation as speaker in workshops or other scientific events: 16 points;
- scientific publications: 18 points;

2- Professional Curriculum:

- no professional experience: 0 points (undergraduate applicants), 10 points (graduate applicants);
- 1 to 5 years of professional experience in the sectors of any of the scientific areas of the course, as well as in gastronomy, catering and hotel services: 16 points;
- more than 5 years of professional experience in the sectors of any of the scientific areas of the course, as well as in gastronomy, catering and hotel services: 18 points;
- Between 1 and 5 years of professional experience in another sector: 12 points.

c) Motivation of the applicant (Weighting 1/10):

- applicant presents a weak motivation (revealing not to know the benefits that the course will bring): 12 points;
- applicant presents a motivation that corresponds to the competences that the course provides: 16 points;
- applicant has an excellent knowledge of the objectives and results that the course can provide and can project the contribution of the course on his future professional success: 18 points.

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

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1. Motivation letter, explaining the reasons that lead to the application, in case that is relevant to the criteria established by the Faculty they are applying to (MANDATORY);
2. Course outlines and hourly course loads of previous courses, in case of equivalence credits request (MANDATORY, except in degrees awarded by a foreign institution according to the principles of the Bologna Process by a State compliant with this process (after 2007/2008);
3. Diploma (licenciatura or equivalent) with overall grade. In case of equivalence credits request, a transcript detailing subjects studied (ECTS or hours) and grade per subject is required (MANDATORY, except in degrees obtained at the University of Coimbra);
4. Curriculum vitae, EuroPass format (<http://europass.cedefop.europa.eu/>) (MANDATORY);
5. Copy of identification document (MANDATORY for international applicants only);
6. Official document, issued by the Institution awarding the degree, with the certified note indicating the general efficiency coefficient or weighted average (MANDATORY only for foreign applicants).

NOTE: Admitted applicants who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant.

If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation is required. Translations must be duly certified by the competent authorities.

7. Tuition fee:

- Portuguese students or equivalent: 1,250 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Allowed.

9. Assessment committee:

- Carmen Isabel Leal Soares;

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- Maria José Azevedo Santos.

10. Other information:

- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Application is subject to the payment of a fee in the amount of 50 EUR, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Applications are submitted online at:
<https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 15th January 2019.

The Vice-Rector,

Madalena Alarcão

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