



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 276/GA/GAI**

**Faculty of Medicine**  
**Academic Year 2019/2020**  
**2nd Cycle Course**

**2nd cycle**  
**Master's Degree in Occupational Health**

### **1. Number of places:**

1st call: 10 places

2nd call: 10 places + remaining places

### **2. Minimum number of students for course opening: 10**

### **3. Application deadlines:**

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

### **4. Admission requirements:**

1. Applicants to the cycle of studies leading to this Master's degree must be:

- a) Holders of a bachelor's degree, Integrated Master's Degree or legal equivalent in the fields of Medicine, Dentistry, Health Sciences, Nursing, Psychology, Engineering, Health Technologies, Ergonomics, Occupational Safety and Health, Occupational Safety. Hygiene and Occupational Safety Technicians, provided they hold a bachelor's degree, integrated master's degree or master's degree. Exceptionally, after a curricular assessment by the Scientific Committee, graduates or master's in other areas may be admitted to the application;
- b) Holders of a foreign higher academic degree awarded following a 1st cycle of studies organized according to the principles of the Bologna Process by a State compliant with this Process in the fields mentioned under a);
- c) Holders of a higher academic degree obtained abroad, in the fields mentioned under a), that is recognized as meeting the objectives of the degree of bachelor by the competent Scientific

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Committee;

d) In duly justified cases, holders of a scientific and professional curriculum relevant for completing this cycle of studies as recognized the competent Scientific Committee.

2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 merely provides access to the study cycle leading to the degree of master and does not confer on its holder the equivalence to the degree of bachelor or the recognition of that degree.

Note: Applicants with courses awarded by countries that do not follow the Bologna Process (unless the institution of origin has a protocol with the Faculty of Medicine) must submit an authorization from the Scientific Committee of FMUC to apply for the course.

Note: Due to the fact that the course may not open in 2020/2021, it is recommended that the curricular part is completed by the end of the school year 2019/2020.

### 5. Selection criteria:

- Academic, scientific and professional curriculum (6/10 Weighting);
- Degree's final classification or legal equivalent qualification (4/10 Weighting).

### 6. Required documentation:

1 – Motivation letter, explaining the reasons that lead the applicant to apply, if relevant according to the criteria established by the organic unit of the desired course (MANDATORY);

2 – Workload and programmes of curricular units if credits are to be requested (MANDATORY, unless the course of origin is taught at the University of Coimbra under the Bologna Process - after 2007/2008);

3 - Certificate of Bachelor's degree with final course classification (diploma). If credits are to be requested, a certificate indicating all curricular units completed and classification obtained on each of the curricular units is required (MANDATORY, except if the primary course is a course taught at the University of Coimbra);

4 - Curriculum Vitae (Europass format) (MANDATORY);

5 - Copy of identification document (MANDATORY only for foreign applicants);

6 - Approval to apply by the Scientific Council of the Faculty of Medicine of the University of Coimbra (MANDATORY only for candidates with courses from countries non-compliant with the Bologna Process).

**Note:** To obtain this declaration applicants will need to:

- submit a request to the President of the Scientific Committee of FMUC - 15 days before the end of the application deadline - indicating personal data, academic qualifications and other elements deemed necessary, for a better assessment of the application, to the e-mail: [ccientifico@fmed.uc.pt](mailto:ccientifico@fmed.uc.pt) (preferably signed);
- indicate the course of application;

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- send proof of the elements mentioned in the application (e.g.: copy of identification document, diploma of degree, school history and curriculum vitae) all duly authenticated by the consulate or embassy;
- send a document, school history, with the subjects broken down and indication of the classifications obtained in the Higher Education Course held.

**NOTE:** Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant.

If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

**7. Tuition fee:**

- Portuguese students or equivalent: 1,300 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

**8. Part-time registration:** Not allowed.

**9. Assessment committee:**

- Anabela Mota Pinto;
- António Jorge Correia Gouveia Ferreira;
- Victor José Lopes Rodrigues.

**10. Other information:**

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.

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- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 4th February 2019.

The Vice-Rector,

Madalena Alarcão

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