



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

## **NOTICE OF OPENING N.º 270/GA/GAI**

**Faculty of Arts and Humanities**

**Academic Year 2019/2020**

**3rd Cycle Course**

**3rd cycle**

**PhD degree in Materialities of Literature**

### **1. Number of places:**

1st call: 6 places

2nd call: 3 places

3rd call: 1 + remaining places

### **2. Minimum number of students for course opening: 6**

### **3. Application deadlines:**

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

3rd call: 19th August to 6th September 2019

### **4. Admission requirements:**

1- Applicants for admission to the PhD programme in Materialities of Literature must be:

- a) Holders of a master's degree, or legal equivalent;
- b) Holders of a bachelor's degree, holders of a particularly relevant academic or scientific curriculum that is recognized as attesting the capacity to complete this cycle of studies by the Academic Board of the Faculty of Arts and Humanities;
- c) Holders of a school, scientific or professional curriculum that is recognized as attesting the capacity to complete this cycle of studies by the Academic Board of the Faculty of Arts and Humanities.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the

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cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

3. Knowledge of English is also required at a level equivalent to level B2 of the Common European Framework of Reference for Languages.

**5. Selection criteria:**

a) Classification obtained in the presented degrees (Weighting 3/10):

a1) Final average of Bachelor's degree (50%);

a2) Final average of Master's degree (50%).

NOTE 1: In cases where the applicant competes under (b), the final grade point average of the bachelor's degree will be used as the calculation value in item a2) with a 20% penalty.

NOTE 2: In cases where the applicant competes under points b) or c) only with the curricular year of the master's degree or with a postgraduate degree, the average of the curricular year of the master's degree or postgraduate degree will be used as calculation value in with a 10% penalty.

b) Specific qualifications relevant to the scientific scope of the course (Weighting 1/10):

b1) Bachelor's and Master's degree in Literary Studies or related fields - 18 points;

b2) Bachelor's or Master's degree in Literary Studies or related fields - 16 points;

b3) Bachelor's and / or Master's degree in other scientific areas - 14 points.

c) Scientific curriculum (Weighting 1/10):

c1) no papers or articles with evaluation and no participation in funded research projects - 10 points;

c2) between 1 and 3 papers or articles with assessment or participation in funded research projects - 14 points;

c3) between 1 and 3 papers or papers with assessment and participation in funded research projects - 16 points;

c4) more than 3 papers or articles with assessment and participation in funded research projects - 18 points.

d) Professional curriculum (Weighting 1/10):

d1) no professional experience - 10 points;

d2) between 1 and 5 years of professional experience in the field of education or the arts and culture - 13 points;

d3) more than 5 years of professional experience in the field of education or arts and culture - 14 points;

d4) between 1 and 5 years of professional experience in another sector - 11 points.

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e) Scientific merit of the applicant's preliminary project, assessed in a scale of 1 to 20, according to the following criteria: (Weighting 3/10):

- e1) Originality;
- e2) Structure of the argument;
- e3) Writing quality;
- e4) Adequacy of bibliography;
- e5) Relevance for the Doctoral Program in Literature Materialities.

NOTE: The classification of the preliminary project with a score lower than 14 points constitutes an elimination criterium.

f) Interview, assessed on the scale of 1 to 20, according to the criteria below (Weighting 1/10):

f1) Motivation of the applicant to do advanced research, assessed in three levels: low - 10 points; medium- 14 points; high - 18 points;

f2) Availability of the candidate to participate in the entire program of activities organized by the Programme, assessed in three levels: low - 10 points; medium- 14 points; high - 18 points;

f3) Applicant's knowledge on the specific research topics of the Programme, assessed in three levels: low - 10 points; medium- 14 points; high - 18 points.

Note: The interview will run on a date to be scheduled, from the end of the applications to the date scheduled for the provision of the provisional list, according to the schedule to be communicated to the candidates by e-mail. In case of disability, the interview can be performed by teleconference.

**NOTE:** Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

## 6. Required documentation:

1 - Workload and programmes of curricular units if credits are to be requested (MANDATORY, unless the course of origin is taught at the University of Coimbra under the Bologna Process - after 2007/2008);

2 - Motivation Letter (MANDATORY);

3 - 1st Letter of Recommendation;

4 - 2nd Letter of Recommendation;

5 - Certificate of Bachelor's degree with final course classification (diploma). If credits are to be requested, a certificate indicating all curricular units completed and classification obtained on each of the curricular units is required (MANDATORY, except if the primary course is a course taught at the University of Coimbra);

6 - Certificate of Master's degree with final classification (diploma). If credits are to be requested, a certificate indicating all curricular units completed and classification obtained on each of the

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curricular units is required (MANDATORY, except if the primary course is a course taught at the University of Coimbra);

7 - Curriculum Vitae (Europass format); (MANDATORY);

8 - Official document, issued by the institution awarding the degree, with certified grade (weighted average), (MANDATORY only for foreign candidates);

9 - Copy of Identity Document (MANDATORY only for foreign applicants).

NOTE: Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant.

If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

**7. Tuition fee:**

- 1,417 € (annual fee).

**8. Part-time registration:** Allowed.

**9. Assessment committee:**

- Manuel José de Freitas Portela.

**10. Other information:**

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.

- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;

- More information at <https://www.uc.pt/academicos>;

- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

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University of Coimbra, on 21st January 2019.

The Vice-Rector,

Madalena Alarcão

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