



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 285/GA/GAI

Faculty of Economics
Academic Year 2019/2020
3rd Cycle Course

3rd cycle
Doctoral Programme in Business Management

1. Number of places:

1st call: 7 places

2nd call: 7 places

3rd call: 1 + remaining places

2. Minimum number of students for course opening: 5

3. Application deadlines:

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

3rd call: 19th August to 6th September 2019

4. Admission requirements:

1 - Applications for admission to the Doctoral Programme in Business Management must be:

- a) Holders of a master's degree or legal equivalent, namely holders of the master's degree in Management and Economics;
- b) By way of exception, holders of a degree of bachelor in the areas referred to in sub-paragraph a), holders of a particularly relevant academic or scientific curriculum that is recognized as attesting ability to carry out this cycle of studies by the Academic Board of the Faculty of Economics;
- c) Exceptionally, holders of a school, scientific and professional curriculum that is recognized as attesting to the capacity of the course of study by the Academic Board of the Faculty of Economics may also apply.

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2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

5. Selection criteria:

1.1 Academic curriculum: Undergraduate degree (Weighting 15/100):

In this context, the average of the degree obtained in the scientific areas of Management and Economics is positively weighted;

1.2 Academic curriculum: Master's degree (Weighting 15/100):

In this context, the average of the master's degree obtained in the scientific areas of Management is positively weighted, as well as the development of the dissertation;

1.3 Academic Curriculum: Publications/Research (Weighting 25/100):

In this context, the participation in research projects is considered, as well as the number of articles published in congresses, national and international peer-reviewed journals, with positive consideration being given to activities in the main scientific areas of the study cycle under consideration;

2. Professional Curriculum: Professional Merit Assessment (Weighting 10/100):

The duration and nature of the professional functions exercised in the scientific area of study cycle are considered;

3. Motivation (includes, if necessary, an interview): Applicant's profile (Weighting 25/100):

Through the documents presented and an interview, the quality of the research project and the applicant's potential to respond effectively to the challenges of the doctoral program are considered;

4. English language skills (Weighting 10/100):

The presentation of a document certifying the level of knowledge of the applicant is positively considered.

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

1 – Motivation letter, explaining the reasons that lead the applicant to apply, if relevant according to the criteria established by the organic unit of the desired course (MANDATORY);

2 - Workload and programmes of curricular units if credits are to be requested (MANDATORY,

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unless the course of origin is taught at the University of Coimbra under the Bologna Process - after 2007/2008);

3 - 1st Letter of Recommendation (MANDATORY);

4 - 2nd Letter of Recommendation (MANDATORY);

5 - Certificate of Bachelor's degree with final classification (diploma). If credits are to be requested, a certificate indicating all curricular units completed and classification obtained on each of the curricular units is required (MANDATORY, except if the primary course is a course taught at the University of Coimbra);

6 - Certificate of Master's degree with final classification (diploma). If credits are to be requested, a certificate indicating all curricular units completed and classification obtained on each of the curricular units is required (MANDATORY, except if the primary course is a course taught at the University of Coimbra);

7 - Curriculum Vitae (Europass format) (MANDATORY);

8 - Diploma proving the command of the English language (if any) or statement by the candidate concerning knowledge of the English language, classified on the scale of the Common European Framework of Reference for Languages (A1 to C2);

9 - Copy of Identification Document (MANDATORY only for foreign applicants).

10 - Draft proposal of research project based on the literature (max. 1,000 words);
(MANDATORY);

NOTE: Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant.

If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

7. Tuition fee:

2,000€ (annual fee)

8. Part-time registration: Allowed (only for Doctoral thesis)

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9. Assessment committee:

- Carlos Alberto Esteves Ferreira Gomes;
- Filipe Jorge Fernandes Coelho.

10. Other information:

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 31st January 2019.

The Vice-Rector,

Madalena Alarcão

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