



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 284/GA/GAI

Faculty of Economics
Academic Year 2019/2020
3rd Cycle Course

3rd cycle
Doctoral Programme in Management – Decision Aiding Science

1. Number of places:

1st call: 5 places
2nd call: 5 places
3rd call: 5 + remaining places
Extra call: remaining places

2. Minimum number of students for course opening: 5

3. Application deadlines:

1st call: 4th February to 29th March 2019
2nd call: 1st April to 15th July 2019
3rd call: 19th August to 6th September 2019
Extra call: 14th to 31st October 2019

4. Admission requirements:

1 - Applicants for admission to the Doctoral Programme in Management – Decision Aiding Science must be:

- a) Holders of a master's degree or legal equivalent, namely holders of a master's degree in Management, Economics, Engineering and other related fields;
- b) Holders of a bachelor's degree in the fields referred to in sub-paragraph a), holders of a particularly relevant academic or scientific curriculum that is recognized as attesting capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics, in the fields

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referred to under (a);

c) Holders of a schola, scientific or professional curriculum that is recognized as attesting to the capacity to carry out this cycle of studies by the Academic Board of the Faculty of Economics of the University of Coimbra.

2 - The recognition referred to in subparagraphs b) and c) of paragraph 1 only allows access to the cycle of studies leading to a PhD Degree and does not grant its holder the recognition or equivalence to a Bachelor's or Master's Degree.

NOTE: Regarding assessment for this course, admission to the preparation of the thesis depends on obtaining 60 ECTS in the curricular units, as well as on the approval of a thesis project (Curricular Unit Dissertation Project) by a jury appointed for that purpose.

The classification of the curricular units will be given on a scale of 0 to 20 values. It is considered that the student is proficient if he obtains a classification equal or higher than 10 values.

5. Selection criteria:

1.1 Academic Curriculum: Undergraduate Degree (Weighting 3/10):

The score in this criterion takes into account the final classification of the degree and the affinity of its area with that of the doctoral programme, namely regarding quantitative subjects included. If the degree is not considered related, this may be a reason for rejecting applications;

1.2 Academic curriculum: Master's degree (Weighting 3/10):

The score in this criterion takes into account the final classification of the master's degree and the affinity of its area with that of the doctoral program, namely regarding quantitative subjects included. If the master's degree is not considered related, this may be a reason for rejecting applications;

2. Curriculum Vitae: Publications / Research / Other Academic Training / Profile of Applicant (includes an interview, if necessary), (Weighting 4/10):

The score in this criterion takes into account:

- Scientific publications in areas related to the doctorate's field, namely articles in journals, chapters of books and minutes of congresses. The recognition of the quality of the magazine, publisher and congress will also be relevant.
- Participation in research funded projects and role played in the project team.
- Other post-graduate studies in fields related to the PhD programme.
- Training in the fields of economics, management, engineering or mathematics that have provided proficiency in the use of quantitative models and methods, as well as computer tools, for decision making.

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- The expected time of dedication to the doctorate.
- The motivation of the applicant and the subject field of the doctorate in which the candidate starts to develop research leading to the thesis.

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved

6. Required documentation:

- 1 – Motivation letter, explaining the reasons that lead the applicant to apply, if relevant according to the criteria established by the organic unit of the desired course (MANDATORY);
- 2 - Workload and programmes of curricular units if credits are to be requested (MANDATORY, unless the course of origin is taught at the University of Coimbra under the Bologna Process - after 2007/2008);
- 3 - 1st Letter of Recommendation (MANDATORY);
- 4 - 2nd Letter of Recommendation (MANDATORY);
- 5 - Certificate of Bachelor's degree with final course classification (diploma). If credits are to be requested, a certificate indicating all curricular units completed and classification obtained on each of the curricular units is required (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- 6 - Certificate of Master's degree with final classification (diploma). If credits are to be requested, a certificate indicating all curricular units completed and classification obtained on each of the curricular units is required (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- 7 - Certificates of other post-graduate courses, if any, including workloads and programmes;
- 8 - Curriculum Vitae (Europass format); (MANDATORY);
- 9 - Official document, issued by the institution awarding the degree, with certified grade (weighted average), (MANDATORY only for foreign candidates);
- 10 - Copy of Identification Document (MANDATORY only for foreign applicants).
- 11 - Statement of Interest on PhD program / Research project proposal (1000 words) (MANDATORY);

NOTE: Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of

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Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant. If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

7. Tuition fee:

- 2,000€ (annual fee)

8. Part-time registration: Allowed.

9. Assessment committee:

- João Paulo Faria Oliveira Costa;
- Luís Miguel Alçada Tomás de Almeida;
- Maria João Teixeira Gomes Alves.

10. Other information:

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 31st January 2019.

The Vice-Rector,

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Madalena Alarcão

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