



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 96/GA/GAI

Faculty of Arts and Humanities

Academic Year 2019/2020

2nd Cycle Course

2nd cycle

Master's degree in Cultural Heritage and Museology

1. Number of places:

1st call: 5 places

2nd call: 18 places

3rd call: 2 places + remaining places

2. Minimum number of students for course opening: 6

3. Application deadlines:

1st call: 4th February to 29th March 2019

2nd call: 1st April to 15th July 2019

3rd call: 19th August to 6th September 2019

4. Admission requirements:

1 - Admission to the Master's degree is granted to:

- a) holders of a Bachelor's degree or a legal equivalent;
- b) holders of a foreign higher academic degree awarded by a foreign institution after a 1st study cycle structured according to the principles of the Bologna Process by a participating country;
- c) holders of a foreign higher academic degree that is recognized to meet the objectives of the Bachelor's degree by the Scientific Committee of the Faculty of Arts and Humanities;
- d) holders of an academic, scientific or professional curriculum, which is recognized as attesting the capacity to accomplish this cycle of studies or part of it by the Scientific Committee of the Faculty of Arts and Humanities.

2. The recognition referred to in sub-paragraphs b) to d) of paragraph 1 only provides access to the

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study cycle leading to the degree of master and does not confer the equivalence to the degree of bachelor or the recognition of that degree.

5. Selection criteria:

- a) Classification of bachelor's degree or equivalent (5/10 Weighting);
- b) Curriculum vitae (4/10 Weighting);
- c) Motivation of applicant (1/10 Weighting).

NOTE: Assessed applications that have a grade lower than 9.5 in one of the evaluation criteria will automatically become non-approved.

6. Required documentation:

- Workload and programmes of curricular units if credits are to be requested (MANDATORY, unless the course of origin is taught at the University of Coimbra under the Bologna Process - after 2007/2008);
- Motivation Letter; (MANDATORY);
- Certificate of degree with final classification obtained (diploma). If credits are to be requested, a certificate indicating all curricular units completed and the classification obtained on each of the curricular units must be included (MANDATORY, except if the primary course is a course taught at the University of Coimbra);
- Curriculum Vitae, Europass format (<http://europass.cefop.europa.eu/>) (MANDATORY);
- Official document, issued by the institution that awarded the degree, with certified grade (weighted average), (MANDATORY only for foreign candidates);
- Copy of identification document (MANDATORY only for foreign applicants).

NOTE: Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant. If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented. Translations must be duly certified by the competent authorities.

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7. Tuition fee:

- Portuguese students or equivalent: 1,250 EUR (annual fee);
- International student: 7,000 EUR (annual fee).

8. Part-time registration: Allowed.

9. Assessment committee:

- Francisco Paulo de Sá Campos Gil;
- João Paulo Cabral de Almeida Avelãs Nunes.

10. Other information:

- Application is subject to the payment of a fee in the amount of 50.00 €, non-refundable, including in cases of invalidation of application, non-placement or when the study cycle does not open due to the lack of the minimum number of enrollees.
- Registration and enrollment of International Students is only confirmed after a single payment corresponding to 30% of the total tuition fee (payment of 3 months of tuition), plus the application fee.
- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service, in the hours available at <http://www.uc.pt/en/academicos/contactos/atendimento>.

University of Coimbra, on 16th January 2019.

The Vice-Rector,

Madalena Alarcão

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