



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 580/GA/GAI

Faculty of Arts and Humanities

Academic Year 2018/2019

Postgraduate Course /Course not awarding degree

Postgraduation

How to write a song

1. Number of places:

- 1st Call: 26 places

2. Minimum number of students for course opening: 16

3. Application deadlines:

- 1st Call: 15 January to 15 February 2019

Note: If the minimum number of places is not fulfilled in the 1st call for applications, other calls can be open, the deadlines of which will be published on the following page:

https://www.uc.pt/candidatos/escola_pos_graduacao.

4. Admission requirements:

- Candidates aged 18 or over;
- Proficiency in Portuguese at a level equivalent to B1 of the Common European Framework of Reference for Languages.

5. Selection criteria:

- Admitted candidates will be ranked according to the time at which the application is closed. (Weighting 10/10).

6. Required documentation:

- Motivation Letter (MANDATORY);

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- Curriculum Vitae, EuroPass format (<http://europass.cedefop.europa.eu/>) (MANDATORY);
- Copy of identification document (MANDATORY only for foreign applicants).

Note: Admitted candidates who register and enroll in the course are required to present the original documents until the 31st of December in order to complete their individual student file.

The documents mentioned above must be certified by the local Portuguese consulate and / or legalized by the Apostille system under the Convention on Abolishing the Requirement of Legalization for Foreign Public Documents (better known as the Hague Convention), signed at The Hague, October 5, 1961, with the exception of documents issued by European Union Member-States. However, in case of doubt about the documentation presented, the aforementioned certification or submission of additional documentation may be requested to any applicant. If the above-mentioned documents are in a foreign language other than Spanish, French or English, a translation must be presented.

7. Tuition fee:

- 120 EUR (full amount paid on registration)

8. Part-time registration: Not allowed.

9. Assessment committee:

- Ana Teresa Fernandes Peixinho de Cristo.

10. Other information:

- Applications have no fees;
- Applications are made online at <https://inforestudante.uc.pt/nonio/security/candidaturas.do>;
- More information at <https://www.uc.pt/academicos>;
- Contacts: e-mail: <http://www.uc.pt/academicos/e-mail>; phone (00351) 239 24 71 95; in person at the support centres of the Academic Management Service. Please see the contact schedule at <http://www.uc.pt/en/academicos/contactos/atendimento>.



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University of Coimbra, on 11th January 2019.

The Vice-Rector,

Madalena Alarcão

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